

LAWS OF TRINIDAD AND TOBAGO

STATISTICS ACT

CHAPTER 19:02

Act

26 of 1952

Amended by

15 of 1955

16 of 1977

*28 of 1980

**See Note on 1980 Census at page 2*

Current Authorised Pages

<i>Pages (inclusive)</i>	<i>Authorised by L.R.O.</i>
<i>1-47</i>	<i>.. 1/2006</i>

Index of Subsidiary Legislation

	<i>Page</i>
Statistics (Agricultural Census) Regulations (GN 7/1964)	18
Statistics (Annual Land Returns) Regulations (GN 119/1956)	25
Statistics (Births) Regulations (GN 165/1953)	30
Statistics (Employment, Wages, Salaries and Earnings) Regulations (GN 157/1955)	33
Statistics (Slaughterhouse Returns) Regulations (GN 20/1957)	37
Statistics (Surveys of Industrial or Business Undertakings) Regulations (GN 157/1968)	40
Delegation of Functions Notification (GN 176/1953)	47

Note on Subsidiary Legislation

The following items of subsidiary legislation are not published:

- A. Census Orders—GNs 14/1960 and 31/1970; 76/2000;
Agricultural Census Order—GN 133/1963; 43/1982 (App. 44/1982);
Census Regulations—GN's 39/1960; 49/1970 and 86/1980; 79/2000;
Statistics (Agricultural Census) Regulations— LN 44/1982 and LN 60/1982.
- B. For further information regarding the items mentioned in A above— *See* the Current Edition of the Consolidated Index of Acts and Subsidiary Legislation for references to those items.

Note on 1980 Census

There was a population and housing census in 1980 but for the purposes of this census no Order was made under section 5 and no notice of any proposal to make regulations was published in the *Gazette* under section 13(2) and the Second Schedule of the Act. The census was validated by the 1980 Population and Housing Census (Validation) Act 1980 (28 of 1980), the substantive provision (section 2) of which reads as follows:

“Validation of acts done in the taking of the 1980 census.

2. Notwithstanding that sections 5 and 13 of the Act have not been complied with, all acts and things done in purported exercise of the powers conferred by the Act for the purpose of the taking of a census, are hereby declared to have been lawfully and validly done in the taking of the 1980 Population and Housing Census, and no legal proceedings or other action of any kind shall be instituted or entertained in respect or in consequence of such acts or things.”

CHAPTER 19:02

STATISTICS ACT

ARRANGEMENT OF SECTIONS

SECTION

1. Short title.
2. Interpretation.
3. Establishment of Statistical Department.
4. Duties of Statistician.
5. Power to take census.
6. Collection of statistics relating to specified matters.
7. Advisory committees.
8. Publication of statistics.
9. Restrictions on publication of individual returns.
10. Power to require persons to supply information.
11. Power of entry.
12. Offences.
13. Regulations.
14. Oath of office.
15. Power to amend First Schedule.
16. Appeal against requisition of Statistician.
17. Delegation of functions by Statistician.
18. No prosecution without consent of Director of Public Prosecutions.

FIRST SCHEDULE.

SECOND SCHEDULE.

THIRD SCHEDULE.

CHAPTER 19:02

STATISTICS ACT

1951-53 Ed.
Ch. 42, No. 11
26 of 1952.

An Act to provide for the taking of Censuses and for the Collection, Compiling, Analysis and Publication of Statistical Information and for other matters relating thereto.

Commencement.

[22ND MAY 1952]

Short title.

1. This Act may be cited as the Statistics Act.

Interpretation.

2. (1) In this Act—

“authorised official” includes the Statistician and any person authorised by him in writing under section 3;

“Statistician” means the head of the Statistical Department;

“statistics” means information in connection with or incidental to any census or any of the matters specified in the First Schedule;

First Schedule.

“undertaking” means any undertaking by way of trade or business, whether or not the trade or business is carried on for profit; and the exercise and performance by a municipal or other public authority of the powers and duties of that authority shall be treated as a trade or business of that authority.

(2) Where an undertaking is wholly or partly carried on by means of branches situated at several premises, the Statistician or a competent authority may agree with the persons carrying on the undertaking that for the purposes of all or any of the provisions of this Act a separate undertaking shall be deemed to be carried on at all or any of those branches by the branch manager or such other person as may be specified in the agreement.

(3) Any such agreement may contain such supplemental provisions as may be expedient for giving effect thereto and shall continue in force for such term and shall be subject to such provisions as to variation and revocation as may be specified in the agreement.

3. (1) There shall be a Statistical Department with a Statistician at the head of it and such other officers in the public service as may be required for the purposes of this Act.

Establishment
of Statistical
Department.
[16 of 1977].

(2) Subject to the approval of the Minister, the Statistician may for the purpose of the performance of any of his duties under this Act employ such persons in addition to the staff of the Statistical Department as may be necessary for the particular purpose.

(3) The Statistician may appoint in writing any person to be an authorised official for the purposes of this Act.

(4) There shall be paid to every district registrar who fulfils the duties of authorised official an allowance for each form completed by him under this Act of seventy-five cents or such other sum as may from time to time be prescribed by the President and published in the *Gazette*.

4. (1) The Statistician shall—

- (a) take any census in Trinidad and Tobago;
- (b) collect, compile, analyse, abstract and publish statistical information relating to the commercial, industrial, agricultural, mining, economic, social and general activities and conditions of the people of Trinidad and Tobago;
- (c) collaborate with other Government Departments in the collection, compilation, analysis and publication of statistical records of administration;
- (d) generally organise a co-ordinated scheme of economic and social statistics relating to Trinidad and Tobago, in accordance with the provisions of this Act.

Duties of
Statistician.

(2) Nothing contained in subsection (1)(c) shall be deemed to authorise the Statistician to inspect the returns of the income of any person submitted to the Board of Inland Revenue. However, the Statistician or any person duly authorised by him may analyse summaries or abstracts of income tax returns prepared in such a manner by the Board of Inland Revenue that the identity

of any individual, company or undertaking is not revealed in any such summary or abstract, and compile and publish data from the summaries or abstracts.

(3) The Statistician shall make such arrangements and do all such things as are necessary for the performance of his duties under this Act.

Power to take census.

5. The Minister may, subject to affirmative resolution of Parliament, by Order direct that a census shall be taken in Trinidad and Tobago, or any part thereof, of any class of inhabitant thereof, and any such Order may specify—

- (a) the dates on or between which the census is to be taken; and
- (b) the matters in respect of which information is to be obtained in the census.

Collection of statistics relating to specified matters.

First Schedule.

6. With the approval of the Minister, the Statistician may, and on the direction of the Minister the Statistician shall, collect, whether in conjunction with any census or not, statistics relating to all or any of the matters set out in the First Schedule, either in Trinidad and Tobago generally or in any part thereof; but the Statistician shall not collect any such statistics until Regulations have been made under section 13 prescribing the particulars and information to be furnished and the purpose to be served thereby in relation to the matter in respect of which the statistics are to be collected.

Advisory committees.

7. (1) The Minister may appoint one or more committees, including persons engaged in, or otherwise conversant with the conditions of, various trades and businesses, for the purposes of advising the Statistician or any competent authority to whom functions have been delegated under section 17 with regard to the preparation of the forms and instructions necessary for the collection, compilation, analysis, abstraction and publication of statistical information relating to the several activities specified in section 4(1)(b) and to the conditions of the people of Trinidad and

Tobago, and of advising the Minister with regard to the making of Regulations by the Minister under this Act, and of advising the Statistician or any competent authority or the Minister with regard to such other matters as may be referred to such committee or committees.

(2) There may be paid to the members of any such committee such travelling and other allowances as the Minister may determine.

(3) Committees may be appointed under this section to advise specially about any special forms, instructions or regulations or generally about any class or description of forms, instructions or regulations that may be assigned to them.

8. The Statistician shall cause the statistics collected under this Act to be compiled, tabulated and analysed and, subject to the provisions of this Act, may cause the statistics or abstracts thereof to be published, with or without observations thereon, as the Minister shall either generally or specially direct.

Publication of statistics.

9. (1) No individual estimate or return or part thereof and no information relating to any individual undertaking obtained under the provisions of this Act shall, without the previous consent in writing of the person carrying on the undertaking which is the subject of the estimates, returns or information, be disclosed except for the purposes of any proceedings for an offence under this Act.

Restrictions on publication of individual returns.

(2) The following shall have effect with respect to any report, summary or other communication to the public of information obtained under this Act:

- (a) no such report, summary or communication shall disclose the number of returns received with respect to the production of any article if that number is less than five;
- (b) in compiling any such report, summary or communication, the Statistician shall so arrange it as to prevent any particulars published therein

from being identified as being particulars relating to any individual person or undertaking except with the previous consent in writing of that person or the person carrying on that undertaking, as the case may be; but this provision shall not prevent the disclosure of the total quantity or value of any articles produced, sold or delivered, or the numbers and descriptions of persons employed, so however, that before making any such disclosure the Statistician shall have regard to any representations made to him by any person who alleges that the disclosure will enable particulars relating to him or to an undertaking carried on by him to be deduced therefrom. However, where the number of returns received with respect to the production of any article is less than five, the Statistician shall, before making disclosure to the public of information in connection therewith, invite representations from the persons making the returns, which representations shall be made within fourteen days of the date of the invitation, and shall have the like regard to such representations as he is required to have to the representations referred to in paragraph (b).

Power to require persons to supply information.

10. (1) Where any census is being undertaken or any other statistics are being collected in accordance with this Act, an authorised official may require any person from whom particulars may lawfully be required under this Act to supply him only with such particulars as may be prescribed or such of those particulars as the Statistician may consider necessary or desirable in relation to the taking of the census or the collection of the statistics; and for such purposes the person shall, to the best of his knowledge and belief, fill up such forms, make such returns, answer such questions and give all such information, in such manner and within such time as may be required by the authorised official in accordance with the Regulations made under section 13.

(2) An authorised official may require any person to supply him with particulars either by interviewing the person personally or by leaving at the last known address, or posting to the last known address of the person, a form having thereon a notice requiring the form to be filled up and returned in the manner and within the time specified in the notice.

(3) If the Statistician publishes by notice in the *Gazette* and in one or more local newspapers once a week for two weeks or twice for one week a list of any classes or descriptions of undertakings in relation to which returns will be required for any of the purposes of this Act any person carrying on an undertaking of any such class or description as aforesaid who has not received a notice under subsection (2) shall inform the person as may be specified in the notice calling for the returns (and shall do so within such period of time as may be specified therein) that he is carrying on such an undertaking and shall give to that person such particulars of the undertaking as may be specified in the notice.

(4) Any person having the custody or charge of any public records or documents, or of the records or documents of any municipal or other public authority, from which information sought in furtherance of the purposes of this Act can, in the opinion of the Government Statistician, be obtained, or which would aid in the completion or correction of information already obtained, shall grant to the Government Statistician access to such records or documents for the purpose of obtaining therefrom such information.

(5) Where any particulars are, by any document purporting to have been issued by an authorised official, required to be supplied by any person, it shall be presumed until the contrary is proved—

- (a) that the particulars may lawfully be required from that person in accordance with this Act;
- (b) that the document has been issued by an authorised official.

(6) Where any document purporting to have been issued by an authorised official requires any particulars to be supplied

by any person, that document shall state the purpose for which such particulars are to be supplied.

(7) Nothing contained in this Act shall affect or be deemed to affect any law relating to the disclosure or non-disclosure of any secret or confidential information, evidence or document and any person required by the Statistician or by a person duly authorised by him to supply any information to give any evidence or to produce any document shall be entitled in respect of such information, evidence or document to plead the same privilege before the Statistician or such authorised person as before a Court of Law.

In particular, nothing in this Act shall be deemed to make it lawful for the Statistician or a person duly authorised by him to require of a banker the disclosure or particulars relating to the banking accounts of any individual or company or undertaking, or to require of any person or concern providing professional services the disclosure of information concerning the business or personal affairs of individual clients of such a person.

(8) A person shall not be required to supply any information under this Act which involves the disclosure of any technical process or trade secret in or relating to the undertaking of which he is the owner or in the conduct or supervision of which he is engaged.

Power of entry.

11. (1) Any authorised official may, for any purpose connected with the taking of a census, enter any premises where persons are employed, or any dwelling house.

(2) Any authorised official may, for any purpose connected with the collection of labour statistics, enter, between the hours of 8.00 a.m. and 4.00 p.m. on any day, any premises where it appears to him likely that persons are employed; but that power of entry under this subsection shall be exercised only if no returns or inadequate returns have been supplied the Statistician in respect of the premises or if the Statistician is in doubt as to whether or not any persons are in fact employed at the premises.

(3) Any authorised official may, for any purpose connected with the collection of statistics relating to forestry, agriculture or the utilisation of land, enter any land, other than the garden of a dwelling house or any enclosed area of land used exclusively for purposes other than the growing of forest products or crops or the keeping of livestock, or any building thereon other than a dwelling house or a building within the curtilage of a dwelling house, and inspect the crops, livestock and agricultural equipment thereon or therein.

(4) Any authorised official may, upon exercising his power of entry under this section, make such enquiries as he may deem necessary for the performance of his duties under this Act.

(5) Whenever an authorised official other than the Statistician proposes to enter or has entered any premises under the authority of this section, he shall, in the case of premises other than a dwelling house, if so requested and, in the case of a dwelling house, whether requested or not, produce his authorisation for inspection by the occupier of the premises or by such person as is acting on behalf of the occupier.

12. (1) Any person, being a person employed in the execution of any duty under this Act, who— Offences.

- (a) by virtue of the employment, becomes possessed of any information which might exert an influence upon or affect the market value of any share, interest, product or article, and, before the information is made public, directly or indirectly uses such information for personal gain;
- (b) without lawful authority publishes or communicates to any person otherwise than in the ordinary course of the employment any information acquired by him in the course of his employment;
- (c) knowingly compiles for issue any false statistics or information;

- (d) knowingly destroys, defaces or mutilates any document or suppresses any statistics without lawful authority,

is liable on conviction on indictment to a fine of four thousand dollars and to imprisonment for three years or on summary conviction to a fine of two thousand dollars and to imprisonment for six months.

(2) Any person, being in possession of any information which to his knowledge has been disclosed in contravention of this Act, who makes use of or publishes or communicates such information to any person is liable on conviction on indictment to a fine of four thousand dollars and to imprisonment for three years or on summary conviction to a fine of two thousand dollars and to imprisonment for six months.

(3) Any person who—

- (a) hinders or obstructs an authorised official in the execution of any powers under this Act;
- (b) refuses or neglects—
- (i) to fill up and supply the particulars required in any return, form or other document, lawfully left with or sent to him;
 - (ii) to answer any questions or inquiries lawfully asked of him under the authority of this Act;
 - (iii) fails to comply with the requirements of any notice issued by the Statistician under section 10(3);
- (c) knowingly makes in any return, form or other document, filled up or supplied under this Act or in any answer to any question or inquiry asked him under the authority of this Act, any statement which is untrue in any material particular;
- (d) knowingly and wilfully makes frivolous, indecent or derogatory remarks on any return, form or other document lawfully left with or sent to him,

is liable on summary conviction to a fine of two thousand dollars and to imprisonment for six months.

(4) Where a person is charged with an offence under subsection (3)(b)(iii), it shall be a defence for him to prove that he did not know and could not with reasonable diligence have ascertained that he was required to give the information or particulars to which the charge relates.

13. (1) The Minister may make Regulations generally for the better carrying into effect of the provisions of this Act and in particular, but without prejudice to the generality of the foregoing, may make Regulations—

Regulations.

- (a) prescribing the particulars and information to be furnished on the taking of a census or in relation to any matter in respect of which statistics may be collected under this Act;
- (b) prescribing the manner and form in which, the times and places at which, and the persons by whom such particulars and information shall be furnished;
- (c) prescribing the fees and charges to be paid to the Statistician for any special information or report supplied, or any special investigation carried out by the Statistician.

(2) The Second Schedule shall apply to all Regulations made by the Minister under this Act.

Second Schedule.

14. Every person employed in the execution of any duty under this Act shall before entering on his duties make and subscribe before a Magistrate, or before a person authorised to take an oath, an oath in the form set out in the Third Schedule.

Oath of office.

Third Schedule.

This provision shall, however, not apply in the case of any person engaged temporarily for the collection of information which is not of a confidential nature.

15. The Minister may, subject to affirmative resolution of Parliament, by Order amend the First Schedule.

Power to amend First Schedule.

16. (1) Any person being aggrieved by or through any demand or requisition of the Statistician may appeal to a Judge

Appeal against requisition of Statistician.

in Chambers against the demand or requisition upon giving notice in writing to the Statistician within fourteen days of the date of the requisition or demand.

(2) The appeal shall be by summons, and evidence shall be received at the hearing if tendered.

(3) Every person appealing shall attend before the Judge in person on the day and at the time fixed for the hearing of his appeal. However, if it is proved to the satisfaction of the Judge that, owing to absence from Trinidad and Tobago, sickness, or other reasonable cause, any person is prevented from attending in person at the hearing of his appeal on the day and at the time fixed for that purpose, the Judge may postpone the hearing of the appeal for such reasonable time as he thinks necessary for the attendance of the appellant, or he may admit the appeal to be made by any agent, clerk, or servant of the appellant, on his behalf.

(4) Seven clear days' notice shall, unless rules made hereunder otherwise provide, be given to the Statistician of the date fixed for the hearing of the appeal.

(5) Unless the Judge is satisfied that—

- (a) the information requisitioned is necessary for the lawful purpose expressly specified;
- (b) the giving of such information cannot cause injury to the business, profession, or reputation of the person giving it should the same be disclosed to third parties;
- (c) it is reasonable and not oppressive to require the information requisitioned to be answered,

he may direct that it need not be complied with.

(6) The onus of proving that the demand or requisition is unreasonable or oppressive shall be on the appellant.

(7) All appeals shall be heard *in camera*, unless the Judge shall, on the application of the appellant, otherwise direct.

(8) The costs of the appeal shall be in the discretion of the Judge hearing the appeal and shall be a sum fixed by the Judge.

(9) The decision of the Judge hearing the appeal shall be final.

(10) Rules governing the appeals and providing for the method of tendering evidence may be made in like manner as rules may be made under and for the purposes of the Supreme Court of Judicature Act. Ch. 4:01.

17. (1) The Statistician may, subject to the approval of the Minister, by Notification delegate any of his functions under section 4(1)(b) to a competent authority. However, no such competent authority shall exercise any such delegated functions until the appropriate regulations subject to which the Statistician could have exercised such functions have been made. Further, every such competent authority shall exercise such functions in accordance with this Act which apply to the exercise by the Statistician of his functions. Delegation of functions by Statistician.

(2) For the purposes of this section, each of the following public officers, that is to say, the Registrar General, the Chief Technical Officer (Agriculture) and the Chief Petroleum Engineer, shall be a competent authority; but the Minister may appoint any other public officer as a competent authority for the purposes of this section, either in substitution for any public officer, or in addition to the public officers, specified in this subsection.

18. A prosecution for an offence under this Act shall not be instituted except by or with the consent of the Director of Public Prosecutions. No prosecution without consent of Director of Public Prosecutions.

Sections 2,
6,15.

FIRST SCHEDULE

STATISTICS

1. Population and housing.
2. Vital occurrences and morbidity.
3. Immigration and emigration.
4. Internal and external trade.
5. Primary and secondary production.
6. Agriculture, including dairying, horticulture, pastoral and allied industries.
7. Forestry and fishing.
8. Factories, mines and productive industries generally.
9. Employment and unemployment.
10. Salaries, wages, bonuses, fees, allowances and any other payments and honoraria for services rendered.
11. Income, earnings, profits and interest.
12. Social, educational, labour and industrial matters, including co-operative groups and societies, associations of employers, employees, and other persons generally.
13. Industrial disturbances and disputes.
14. Banking, insurance and finance generally.
15. Commercial and professional undertakings.
16. Distributive trades.
17. Health.
18. Transport and communication in all forms by land, water and air.
19. Wholesale and retail prices of commodities, rents and cost of living.
20. Injuries, accidents and compensation.
21. Stocks of manufactured and unmanufactured goods.
22. Sweepstakes, lotteries, charitable and other public collections of money.
23. Land tenure, and the occupation and use of land.
24. Local Government.
25. Orders, work in progress, outgoings and costs (including work given out to contractors) and details of capital expenditure.
26. Debts outstanding, fixed capital assets and plant (including the acquisition and disposal of those assets and plants).

SECOND SCHEDULE

Section 13(2).
[15 of 1955].

PROCEDURE FOR MAKING REGULATIONS

1. Before the Minister makes any Regulations, he shall publish in the *Gazette* and in such other manner as he may think best adapted for informing persons affected notice of the proposal to make the Regulations and of the place where copies of the draft Regulations may be obtained and of the time, which shall not be less than twenty-eight days, within which any objection made with respect to the draft Regulations by or on behalf of persons or undertakings affected must be sent to the Minister.

- 2. Every objection must be in writing and state—
 - (a) the specific grounds of objections; and
 - (b) the omissions, additions or modifications asked for.

3. At any time after three days from the expiration of the time limit fixed under paragraph 1 the Minister shall consider any such objections made by or on behalf of any persons or undertakings appearing to him to be affected, which have been received by him, and may thereafter proceed to make the Regulations, with or without amendment as he may consider expedient.

THIRD SCHEDULE

Section 14.

FORM OF OATH

I,, solemnly swear that I will faithfully and honestly fulfil my duties as in conformity with the requirements of the Statistics Act and that I will not without due authority in that behalf disclose or make known any matter or thing which comes to my knowledge by reason of my employment as such.

SUBSIDIARY LEGISLATION

**STATISTICS (AGRICULTURAL CENSUS)
REGULATIONS**

ARRANGEMENTS OF REGULATIONS

REGULATION

1. Citation.
2. Interpretation.
3. Particulars.
4. Enumeration of districts.
5. Appointments.
6. Functions of supervisor.
7. Functions of enumerator.

SCHEDULE.

**STATISTICS (AGRICULTURAL CENSUS)
REGULATIONS**

7/1964.

made under section 13

1. These Regulations may be cited as the Statistics (Agricultural Census) Regulations. Citation.

2. In these Regulations— Interpretation.

“administrative area” means Tobago or a County of Trinidad in which the Supervisor may exercise powers and duties under these Regulations;

“census” means the agricultural census directed to be taken by the Agricultural Census Order;

*Sub. Leg.
133/1963.

“census information” means any information necessary for the making of true and accurate entries in census form;

“enumeration district” means one of the districts into which Trinidad and Tobago is divided under regulation 4;

“enumerator” means a person appointed as such under regulation 6;

“supervisor” means a person appointed as such under regulation 5;

“holder” means the person who has the economic and technical initiative and responsibility for the operation of the holding and who operates the holding directly or through some other person and in cases where the holding is under the control or administration of a Ministry or division of a Ministry includes the person for the time being directly responsible for the administration of any Ministry or division of a Ministry;

*This Order provided for the taking of an agricultural census between 1st December 1963 and 30th June 1965.

Clause 3 of the said Order (GN 133/1963) ordained that the particulars to be furnished on the taking of the census shall be in respect of the matters set out in the Schedule to these Regulations.

LAWS OF TRINIDAD AND TOBAGO

20

Chap. 19:02

Statistics

[Subsidiary]

Statistics (Agricultural Census) Regulations

“holding” means—

- (a) the aggregate of the land without regard to title or tenure in one administrative area and which is under the control of a holder as one business unit; or
- (b) the livestock kept by a holder even though he may not have any lands under his control;

“parcel” means a continuous piece of land of a holding held under one form of tenure without regard to title;

“person” includes any body of persons, corporate or unincorporate.

Particulars.

3. (1) The particulars to be supplied on the taking of the census by a holder to whom this regulation applies shall be in respect of any or all of those matters set out in the Schedule and shall be supplied in such form and detail as the Statistician may from time to time direct.

Schedule.

(2) This regulation applies to the holder of—

- (a) not less than one-eighth of an acre of land, whether or not this land is used for agricultural purposes;
- (b) two head of cattle or pigs or sheep or goats or other livestock (or one head of any two); or
- (c) a flock of at least twenty-four head of poultry (excluding poultry under two weeks old).

Enumeration of districts.

4. The Statistician may for the purposes of the taking of a census divide Trinidad and Tobago into an appropriate number of enumeration districts, for the purposes of the Census.

Appointments.

5. (1) The Statistician may appoint authorised officials to be—

- (a) supervisors for one or more enumeration districts to assist in the training of and to control enumerators in the execution of their duties;
- (b) enumerators to collect census information.

- (2) The Statistician may assign—
- (a) a supervisor to an appropriate number of enumeration districts; and
 - (b) an enumerator to one or more enumeration districts.

(3) Notice of the appointment or the cancellation of appointment of every supervisor and enumerator shall be published in the *Gazette* and in one or more newspapers circulating in Trinidad and Tobago.

(4) Where it appears to the Statistician that a supervisor or enumerator is unfit to perform his duties under the Regulations, the Statistician may terminate his appointment and may appoint and authorise some fit and proper person in his place to perform those duties.

6. Every supervisor shall—

- (a) give all necessary instructions to enumerators under his control;
- (b) issue to enumerators all census forms and other articles necessary for the taking of the census;
- (c) examine within the time prescribed by the Statistician all entries made in census forms by enumerators and, where it appears upon examination that any census information in any form is defective or has been omitted and shall require the enumerator responsible for filling up the form to take steps to correct the defective information within the time prescribed by the Statistician;
- (d) arrange for the enumeration of all holdings and households specified by the Statistician in the enumeration district or districts assigned to him by the Statistician;
- (e) receive, examine and transmit to the Statistician within the times prescribed by him all completed

Functions of supervisor.

census forms and other articles delivered to him by the enumerators under his control, within the time prescribed by the Statistician;

- (f) arrange for the carrying out of any checks on the field found necessary after the end of the enumeration as directed by the Statistician;
- (g) carry out generally all instructions issued to him by the Statistician for the purpose of taking the census; and
- (h) notify every permanent change of his address to the Statistician within two days of his removal.

Functions of
enumerator.

7. Every enumerator shall—

- (a) notify every permanent change of his address to the supervisor of his enumeration district and to the Statistician within two days of his removal;
- (b) preserve carefully any written instructions, books, forms, documents or any other articles or things issued to him in connection with his duties and to return them in good condition to the supervisor of his enumeration district on the conclusion of the enumeration or when called upon to do so;
- (c) visit personally within the period or periods specified by the Statistician every holder or every household or both such holder and household, as the case may require, in his enumeration district to obtain all information necessary for the filling up of the census forms and to fill up accurately and faithfully census forms with respect to every such holder or every such household, or both;
- (d) make further visits to the holder or the household or both if on a first visit the required information cannot be obtained and on the direction of the supervisor to revisit any holder or household or both for the purpose of supplying omissions or correcting or verifying entries in any census forms;

- (e) carry out generally such instructions of the Statistician or of the supervisor of his enumeration district as may be issued for the purpose of taking the census.

SCHEDULE

Regulation 3.

The information to be supplied in accordance with regulation 3 shall be in respect of such of the following matters:

1. The name and address of the holder.
2. The location and the name, if any, of the holding.
3. The legal status of the holder.
4. The age and main occupation of the holder and the manager or both.
5. *Location, Tenure and Size of Holding*—
Location, tenure, gross acreage and net acreage of each parcel of land of the holding.
6. The type of holding.
7. *Land Utilisation*—
The acreage of each parcel of land under the various main land uses.
8. *Crops*—
The total acreage of land under each crop as well as the acreage planted and the acreage reaped; also, where appropriate, the number of trees or plants of each crop, or in the case of crop mixtures, the acreages and, where appropriate, the number of trees of the main crop and a list of subsidiary crops mixed with the main crop, including where practicable number of trees or plants of each subsidiary crop.
9. *Livestock*—
The numbers of livestock on the holding distinguishing the numbers of different types, sexes and ages of animals.
10. *Production*—
The total quantities produced and the total quantities sold and values (estimated values if actual values are not available) of each crop, livestock and livestock product.

LAWS OF TRINIDAD AND TOBAGO

24

Chap. 19:02

Statistics

[Subsidiary]

Statistics (Agricultural Census) Regulations

11. *Employment and Wages*—

- (a) the number of persons working on holding during specified periods including particulars of sex, age, occupation and occupational status;
- (b) wages and salaries paid, distinguishing amounts paid to administrative technical and clerical employees; and all other employees.

12. The quantities, type and cost of planting materials and seeds, fertilizers and insecticides and other materials purchased.

13. The number and capacity of pieces of machinery or equipment owned or used, or owned and used.

14. Methods of irrigation and sources of water supply.

Where actual figures are not available in respect of any of the items of information specified in this Schedule, the best possible estimates should be furnished.

**STATISTICS (ANNUAL LAND RETURNS)
REGULATIONS**

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation.
2. Interpretation.
3. Information.
4. Prescribed form.
5. Dates.
6. Matters.
7. Period to submit returns.
8. Signing of return.
9. Purpose.

[Subsidiary]

119/1956.
[43/1959].

**STATISTICS (ANNUAL LAND RETURNS)
REGULATIONS**

made under section 13

- Citation. **1.** These Regulations may be cited as the Statistics (Annual Land Returns) Regulations.
- Interpretation. **2.** In these Regulations, “estate” means the total area of land referred to in regulation 3.
- Information. **3.** Every occupier of a total of fifty acres or more of land shall supply to the Statistician in November 1956, and in November of each succeeding year, information as hereinafter provided in respect of all lands occupied by him.
- Prescribed form. **4.** Information shall be supplied on the prescribed form obtainable from the office of the Statistician or from Local Ward Officers.
- Dates. **5.** The information supplied shall be in respect of any date or dates within the period 1st October of the previous year to 30th September of the current year, as the Statistician may specify; but the Statistician may, in his discretion, permit an occupier to supply information in respect of any date or dates within a twelve-month period, other than the above, if he is satisfied that in so doing the information could be supplied more readily and more accurately.
- Matters. **6.** The information supplied shall be in respect of such of the following matters as are prescribed in the form:
- (a) the name of the Estate;
 - (b) whether the occupier is an individual, or a partnership, or a body corporate;
 - (c) the type of land tenure;
 - (d) the total acreage of the estate;
 - (e) the acreage of land under the various main land uses including built-on and service areas, high

stands of forests, secondary forest and secondary growth, uncultivated land capable of being used for agricultural purposes, waste land not capable of being used for agricultural purposes, land under tree crops, land under other crops, cultivated pastures, rough grazing, other agricultural land including cultivated swamp, uncultivated swamp and inland water bodies;

- (f) the total acreage of land under each crop as well as the acreage planted and the acreage reaped; also, where appropriate, the number of trees or plants of each crop, or in the case of crop mixtures, the acreages and, where appropriate, the number of trees of the main crop and a list of subsidiary crops mixed with the main crop, including where practicable the number of trees of plants of each subsidiary crop;
- (g) the number of livestock (including poultry) on the estate distinguishing the number of different types, sexes and ages of animals;
- (h) the total quantities produced and the total quantities sold and values (estimated values if actual values are not available) of each crop, livestock and livestock product;
- (i) the quantities and values (estimated values if actual values are not available) of stocks of principal agricultural and livestock products;
- (j) the numbers of persons working on the estate during specified periods including particulars of sex, age, occupation and occupational status;
- (k) wages and salaries paid, distinguishing amounts paid to—
 - (i) administrative, technical and clerical employees; and
 - (ii) other employees;excluding the names of individuals;

LAWS OF TRINIDAD AND TOBAGO

- (l) the total number of man hours worked or the total number of tasks worked where applicable;
- (m) particulars of accommodation provided for employees;
- (n) the quantities and cost of planting materials and seeds, fertilizers and insecticides and other materials purchased;
- (o) number and capacity of pieces of machinery;
- (p) power equipment installed, showing—
 - (i) capacity of prime movers distinguishing those directly applied to machines from those applied to generators and those in use from those in reserve;
 - (ii) capacity of electric motors, distinguishing those using energy generated in the establishment from those using purchased energy;
- (q) the sources of water supply;
- (r) particulars of land reclamation; other capital expenses;
- (s) advances made to tenants and contractors.

Period to submit returns.

7. The returns to be made under these Regulations shall be submitted so as to reach the Statistician within thirty days of the date of the request for the return or of the last date to which the return relates, whichever is the later; but if the person required to make the return shall, within that period of thirty days, submit in writing to the Statistician reasons why he is unable to complete the return by the required date, the Statistician may, in his discretion, allow a further period not exceeding thirty days within which the return shall be submitted.

Signing of return.

8. Every return shall be signed by the person by whom it has been made and such person shall state thereon—

- (a) the name and address of the person making the return;
- (b) the capacity in which he makes the return;
- (c) the date on which the return is made.

LAWS OF TRINIDAD AND TOBAGO

Statistics

Chap. 19:02

29

Statistics (Annual Land Returns) Regulations

[Subsidiary]

9. The purpose of these Regulations is to provide for the ^{Purpose.} collection of information for use in the calculation of the national income of Trinidad and Tobago, and in the planning of agricultural development.

STATISTICS (BIRTHS) REGULATIONS

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation.
2. Interpretation.
3. Additional information.
4. Statement.
5. Confidential return.
6. Forwarding of return forms.
7. Destination of returns.

SCHEDULE.

STATISTICS (BIRTHS) REGULATIONS

165/1953.

made under section 13

- 1.** These Regulations may be cited as the Statistics (Births) Regulations. Citation.
- 2.** In these Regulations— Interpretation.
 “authorised official” means any person appointed by the Statistician in writing to be an authorised official for the purposes of the Act;
- “informant” means any person (or persons) required by the Births and Deaths Registration Act to give information concerning a birth. Ch. 44:01.
- 3.** As from 1st January 1954, each informant shall on request at the time of the Registration of a birth provide the authorised official recording the birth with the additional information set out in the Schedule. Additional information.
Schedule.
- 4.** The authorised official shall before collecting the additional information referred to in regulation 3 make a statement to the informant to the effect that he is required to obtain certain additional information which will be used solely for statistical purposes and which will be entered on a separate confidential form which will not contain the name or names of the child or children whose birth is being registered or the name or names of its or their parents. Statement.
- 5.** The additional information obtained in accordance with regulation 3 shall be entered by the authorised official on a confidential return of births and still births on such forms as may be supplied free of charge by the Statistician. The confidential return shall contain neither the name or names of any child or children nor the names of its or their parents nor the name of the informant. Confidential return.
- 6.** All confidential statistical return forms prepared in accordance with regulation 5 shall be forwarded to the Registrar General by the respective authorised officials each month and within fifteen days after the end of the month to which such returns Forwarding of return forms.

refer. The Registrar General shall, after being fully satisfied that the confidential statistical return forms have been properly and fully completed by the respective authorised officials, forward such return forms to the Statistician.

Destruction of returns.

7. All confidential statistical returns of births and still births shall be destroyed by the Statistician within one year of the completion of the analysis of the data obtained therefrom.

Regulation 3.

SCHEDULE

ADDITIONAL INFORMATION TO BE OBTAINED AT THE TIME OF REGISTRATION OF A BIRTH (LIVE OR STILL BIRTH)

1. Age and race of the parents if the birth is legitimate. If the birth is not legitimate, age and race of mother and age and race of the reputed father, if known.
2. Type of birth: whether single or multiple, live or still.
3. Previous births to the mother.
4. Age of the mother at the time of the birth of her first child.
5. Usual place of residence, and place at which the birth in the Register occurred.
6. Qualifications of the person in attendance at the delivery of the child.

NOTE—The purpose of these Regulations is to provide for the collection of the additional data on births which are essential for the proper study of changes in the size and composition of the population of Trinidad and Tobago.

For the purposes of these Regulations the Statistician has appointed all Registrars to be Authorised Officials within the meaning of the Act to collect the information required by these Regulations. The powers of collecting such information under section 4(1)(b) of the Statistics Act have been delegated to the Registrar General. See GN 176/1953 (page 47 below).

**STATISTICS (EMPLOYMENT, WAGES, SALARIES
AND EARNINGS) REGULATIONS**

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation.
2. Interpretation.
3. Application.
4. Furnishing complete and correct returns.
5. Providing information.
6. Returns submitted to Statistician.
7. Returns to be signed.
8. Purpose.

[Subsidiary]

157/1955.

STATISTICS (EMPLOYMENT, WAGES, SALARIES AND EARNINGS) REGULATIONS

made under section 13

Citation.

1. These Regulations may be cited as the Statistics (Employment, Wages, Salaries and Earnings) Regulations.

Interpretation.

2. In these Regulations—

“employer” means any person who enters into any contract, express or implied, for the employment of a worker, and includes any body of persons, corporate or unincorporate, any managing agent of an employer and the legal representative of a deceased employer, any registered co-operative or similar society, and any department of Government;

“worker” means any person who has entered into, or works under, a contract of service or apprenticeship with an employer, whether the contract was made before or after the date at which these Regulations come into operation or whether such contract is express or implied, oral or in writing, and whether the worker is remunerated by the employer, directly or indirectly, in cash or in kind, or by some other consideration; and includes any person fifteen years of age and over, who, being a member of the employer’s family, is engaged in assisting the employer in his or her trade, business or profession.

Application.

3. These Regulations shall apply to all employers of ten or more workers, but shall not include any such workers engaged wholly in—

- (a) agriculture, other than the processing of agricultural crops;
- (b) forestry, other than saw-milling;
- (c) fishing, other than the transport of fish.

Furnishing complete and correct returns.

4. Any employer of ten or more workers shall, if required to do so by the Statistician, furnish the Statistician, on such forms

as may be supplied free of charge by him, with complete and correct returns, in writing, giving the following particulars or any of those particulars which may be required by the Statistician—

- (a) nature of business, trade or profession;
- (b) name of undertaking and form of ownership;
- (c) number of persons employed during specified periods, including an analysis of this number into the numbers of adults and juveniles, and the numbers of both sexes, and, where appropriate, the numbers of skilled, semi-skilled and unskilled;
- (d) man-hours worked, specifying normal hours and overtime hours;
- (e) task work or piece work performed, specifying, where appropriate, customary or average hours required per task or per piece;
- (f) wages and salaries paid, distinguishing basic wages and salaries, cost of living allowances, bonuses, fees and any other payments and honoraria for services rendered, and distinguishing amounts paid to operatives in important occupational groups, and to administrative, technical and clerical workers, but excluding the names of individuals.

5. No employer shall be required to provide information on the matters listed in regulation 4(a) to (e) more frequently than four times for any one year, and in respect of the information listed in regulation 4(f) more frequently than twice in any one year.

Providing information.

6. Any returns required by the Statistician shall be submitted so as to reach him within twenty-eight (28) days of the date of the request for the return or of the last day of the period to which the returns relate, whichever is the later; but if the employer required to make the return shall within that period submit in writing to the Statistician reasons why he is unable to complete the return by the

Returns submitted to Statistician.

LAWS OF TRINIDAD AND TOBAGO

36

Chap. 19:02

Statistics

[Subsidiary]

Statistics (Employment, Wages, Salaries and Earnings) Regulations

required date, the Statistician may in his discretion, allow a further period not exceeding fifteen days within which the returns shall be submitted.

Returns to be signed.

7. Every return shall be signed by the person by whom it is made and the person shall state thereon—

- (a) the name and address of the person making the return;
- (b) the capacity in which he makes the return; and
- (c) the date on which the return is submitted.

Purpose.

8. The purpose of these Regulations is to provide for the collection of information necessary for the appreciation of trends in employment, wages and earnings, and for the preparation of index numbers of average earnings and average wages.

**STATISTICS (SLAUGHTERHOUSE RETURNS)
REGULATIONS**

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation.
2. Interpretation.
3. Information to be supplied to Statistician.
4. Prescribed form.
5. Information in respect of calendar month.
6. Matters.
7. Period to submit returns.
8. Signing of return.
9. Purpose.

[Subsidiary]

20/1957.

**STATISTICS (SLAUGHTERHOUSE RETURNS)
REGULATIONS**

made under section 13

Citation.

1. These Regulations may be cited as the Statistics (Slaughterhouse Returns) Regulations.

Interpretation.

2. In these Regulations, “slaughterhouse” means a slaughterhouse provided by the local authority of any rural or urban district under section 160 of the Public Health Ordinance.

Ch. 12 No. 4.
(1950 Ed.).

Information to
be supplied to
Statistician.

3. The local authority of any urban or rural district which has provided one or more slaughterhouses for the whole or for any special area in such district shall supply to the Statistician in February 1957, and in each succeeding month, the information mentioned below in respect of each slaughterhouse provided by that local authority.

Prescribed form.

4. The information shall be supplied on the prescribed form approved by and obtainable from the office of the Statistician.

Information in
respect of
calendar month.

5. The information supplied shall be in respect of the calendar month immediately preceding the month in which the return is made.

Matters.

6. The information supplied shall be in respect of such of the following matters as are prescribed on the form:

- (a) the name of the local authority;
- (b) the number of animals slaughtered on each day of the week and the carcass weight and the live weight of such animals (if available) distinguishing—
 - (i) cattle including buffaloes—
 - (A) bulls and oxen,
 - (B) cows,
 - (C) heifers,
 - (D) calves;

- (ii) pigs—
 - (A) barrows,
 - (B) gilts,
 - (C) sows,
 - (D) boars;
- (iii) sheep and goats;
- (iv) all other animals.

7. The returns to be made under these Regulations shall be submitted so as to reach the Statistician by the 10th day of the month following the month to which the return relates. Period to submit returns.

8. Every return shall be signed by the person by whom it has been made and the person shall state thereon— Signing of return.

- (a) the capacity in which he makes the return;
- (b) the date on which the return is made.

9. The purpose of these Regulations is to assist in the collection of comprehensive statistics on agricultural and livestock production and in the planning of agricultural development. Purpose.

**STATISTICS (SURVEYS OF INDUSTRIAL OR BUSINESS
UNDERTAKINGS) REGULATIONS**

ARRANGEMENT OF REGULATIONS

REGULATION

1. Citation.
 2. Interpretation.
 3. Survey.
 4. Matters.
 5. Person responsible for making return.
 6. Return to be made.
 7. Period to transmit return.
 8. Signing of return.
-

**STATISTICS (SURVEYS OF INDUSTRIAL OR BUSINESS
UNDERTAKINGS) REGULATIONS** 157/1968.*made under section 13*

1. (1) These Regulations may be cited as the Statistics Citation.
(Surveys of Industrial or Business Undertakings) Regulations.

(2) The object of these Regulations is to provide for the collection of information for the following purposes:

- (a) to assist in the assessment of economic trends and conditions in Trinidad and Tobago;
- (b) to assist in the computation of the National Accounts and Balance of Payments Estimates;
- (c) for the preparation of statistical publications on the industrial and business activities of Trinidad and Tobago;
- (d) to assist in planning for the economic and social development of Trinidad and Tobago;
- (e) generally to provide for the better accomplishment of the objectives contemplated in paragraphs (a), (b), (c) and (d).

2. In these Regulations—

Interpretation.

“Director of Statistics” means the Statistician as defined in the Act;

“establishment” means an industrial or business undertaking either producing one or more major but similar products or engaged in the distributive trades or in the rendering or supplying of one or more services at a single location and under one control;

“industrial or business undertaking” means any establishment engaged in any of the following activities:

- (a) mining, quarrying or extracting of primary products;
- (b) manufacturing or assembling of goods, including the processing of products and the production and distribution of water and electricity;

LAWS OF TRINIDAD AND TOBAGO

- (c) repairing or servicing of goods, including laundry services;
- (d) construction work, or the work of installation of plant and equipment;
- (e) wholesaling and retailing of articles and goods (including activities of primary distributors and commission agents);
- (f) providing financing, legal, insurance, real estate and business services;
- (g) providing transport, communication or storage services, or facilities for the provision of any of these services;
- (h) providing community services, including medical and health services;
- (i) providing catering, accommodation, recreational and other personal services, including laundry services;
- (j) providing any distribution, transport or other services not included above;
- (k) any other industrial, manufacturing or business activity not specified above.

Survey.

3. As from 1st January 1968, the Director of Statistics may carry out a monthly, quarterly, semi-annual or annual survey of any industrial or business undertaking.

Matters.

4. A person carrying on an industrial or business undertaking shall, on being required to do so by the Director of Statistics, make on the forms supplied by the Director of Statistics for that purpose, a return containing information on such of the following matters as may be prescribed on the forms:

- (a) nature of undertaking carried on;
- (b) name of undertaking and form of ownership;
- (c) nature of business;
- (d) place of business and of every branch of such business;

- (e) opening and closing date of financial year;
- (f) tenure of building or buildings in which the business activities are carried on;
- (g) numbers of persons engaged during specified periods, showing particulars of age, sex and occupational status;
- (h) man-hours worked distinguishing short time and overtime;
- (i) wages and salaries paid distinguishing—
 - (i) amounts paid to administrative, technical and clerical employees;
 - (ii) amounts paid to operatives;
 - (iii) amounts paid for overtime work; and showing amounts paid to males and females separately, but excluding the names of individuals;
- (j) power equipment installed showing—
 - (i) capacity of prime movers, distinguishing—
 - (A) those directly applied to machines from those applied to generators;
 - (B) those in use from those in reserve;
 - (ii) capacity of electric motors, distinguishing—
 - (A) those using electricity generated in the establishment;
 - (B) those using purchased electricity;
- (k) gross expenditure during the year on capital assets distinguishing—
 - (i) structures, buildings and lands;
 - (ii) equipment and machinery;
 - (iii) transport equipment,and distinguishing new and second-hand assets;
- (l) total sales of capital assets;

LAWS OF TRINIDAD AND TOBAGO

- (m) total value of existing capital assets;
- (n) total quantities and values of materials and goods used or purchased during the year, distinguishing certain specified goods, goods purchased locally and goods imported directly by the undertaking;
- (o) value of services purchased during the year distinguishing certain specified services purchased locally and services purchased from the rest of the world;
- (p) total quantities and values of energy and fuels—
 - (i) purchased; and
 - (ii) consumed, during the year;
- (q) total value of stocks at the beginning and end of the year, distinguishing specified commodities or groups of commodities and distinguishing value of—
 - (i) raw materials;
 - (ii) semi-finished products (work in progress);
 - (iii) finished products;
 - (iv) supplies and other stocks as detailed on the prescribed forms;
- (r) total value of products made and/or sold and work done;
- (s) quantities and values of important products made and/or sold;
- (t) total amounts received or receivable for goods sold or services rendered during the year distinguishing—
 - (i) sales of goods distinguishing sales under hire-purchase system;
 - (ii) sales of services; and
 - (iii) sales of certain specified commodities or groups of commodities;

- (u) rents, rates, licences and taxes paid during the year but excluding income tax;
- (v) insurance paid on premises and vehicles during the year;
- (w) interest payments;
- (x) depreciation on building, machinery, equipment and vehicles;
- (y) sources of capital expenditure, distinguishing firstly between foreign and local; and whether expenditure is financed from addition to share capital, borrowings, own resources or any other;
- (z) such other items of information as the Director of Statistics may consider necessary for the better accomplishment of the objectives contemplated in regulation 1(2).

5. The person responsible for making a return on behalf of an industrial or business undertaking under regulation 4, shall be deemed to include any person having ostensible control of the undertaking or any branch or department of the undertaking.

Person responsible for making return.

6. The return to be made under these Regulations shall be in respect of the period or periods as prescribed on the form supplied by the Director of Statistics for the purpose.

Return to be made.

7. Every return required to be furnished under these Regulations shall be completed by the person carrying on or having control of an industrial or business undertaking and transmitted to the Director of Statistics or an official authorised by the Director of Statistics for the purpose, within thirty days of the demand for such return; provided that if such person within the said period of thirty days explains in writing why he is not able to complete the return by the required date, the Director of Statistics may in his discretion allow such a person a further period not exceeding thirty days for submission of the completed return.

Period to transmit return.

LAWS OF TRINIDAD AND TOBAGO

46

Chap. 19:02

Statistics

[Subsidiary]

Statistics (Surveys of Industrial or Business Undertakings) Regulations

Signing of
return.

8. Every return required to be furnished under these Regulations shall be signed by the person by whom it is made, and the person shall state on the return—

- (a) the name and address of the person making the return;
- (b) the capacity in which he makes the return;
- (c) the date on which the return is made.

DELEGATION OF FUNCTIONS NOTIFICATION

176/1953.

made under section 17(1)

It is hereby notified that the Statistician has delegated to the Registrar General his functions under section 4(1)(b) of the Act to collect statistical information relating to the social activities and conditions of the people of Trinidad and Tobago in respect of the matters set out in the Statistics (Births) Regulations.

Sub. Leg.
165/1953.