

LEGAL NOTICE NO. 79

REPUBLIC OF TRINIDAD AND TOBAGO

THE STATISTICS ACT, CHAP. 19:02

REGULATIONS

MADE BY THE MINISTER UNDER SECTION 13 OF THE STATISTICS ACT

THE CENSUS REGULATIONS, 2000

1. These Regulations may be cited as the Census Regulations, 2000. Citation

2. In these Regulations— Interpretation
 - “authorised official” has the meaning assigned to it by section 2 of the Act;
 - “census” means the census directed to be taken by the Census Order, 2000;
 - “census day” means the 8th June, 2000;
 - “census forms” means the forms set out in the Second Schedule; Second
Schedule
 - “census information” means any information necessary for the making of true and accurate entries in a census form;
 - “census night” means midnight of the 8th June, 2000;
 - “Director of Statistics” means the Statistician as defined in the Act;
 - “enumeration district” means any one of the districts into which Trinidad and Tobago is divided under regulation 6;
 - “enumerator” means a person appointed as such under regulation 7(1)(b);
 - “the Order” means the Census Order, 2000;
 - “the Act” means the Statistics Act; Chap. 19:02
 - “supervisor” means a person appointed as such under regulation 7(2);
 - “vessel” includes any ship or boat or any other description of vessel used or designated to be used in navigation.

Census information to be furnished

3. On the taking of the census, census information shall be furnished as follows:

- (a) by every adult person with respect to himself and all children or others for whom he may be responsible and who pass census night in Trinidad and Tobago;
- (b) by the head, or any other responsible member of a household with respect to himself and all persons who pass census night on the premises of that household;
- (c) by the proprietor or manager of a hotel, boarding house, boarding school, orphanage, hostel or other similar institution or any person authorised by such proprietor or manager, with respect to all persons who pass census night on the premises of the institution;
- (d) by the person in charge of a public or private hospital, nursing home, alms house, house for the aged and infirm, or other similar institution with respect to all persons who pass census night on the premises of the institution;
- (e) by the superintendent of a prison with respect to all persons who pass census night on the premises of that prison;
- (f) by the police officer in charge of a police station or lock-up with respect to all persons who pass census night on the premises of that police station or lock-up;
- (g) by the master of a vessel with respect to all persons who pass census night aboard that vessel.

Particulars to be furnished First Schedule

4. The particulars to be furnished on the taking of the census shall be in accordance with the First Schedule.

Census forms Second Schedule

5. Particulars and information prescribed in regulations 3 and 4 shall be furnished on the forms set out as Forms 1, 2 and 3 in the Second Schedule.

Division of Trinidad and Tobago into Districts

6. For the purpose of the census the Director of Statistics shall divide Trinidad and Tobago into enumeration districts and shall prepare detailed description in writing of every enumeration district and its boundaries.

Appointment and assignment of supervisors and enumerators to districts

7. (1) The Director of Statistics may appoint an authorised official to be—

- (a) a supervisor for one or more enumeration districts to assist in the training of enumerators and to supervise enumerators in the execution of their duties;
- (b) an enumerator to collect census information.

(2) A supervisor may be assigned to an appropriate number of enumeration districts and an enumerator may be assigned to one or more enumeration districts.

(3) Notice of the appointment or the cancellation of appointment of a supervisor or an enumerator shall be published in the *Gazette* and in at least one daily newspaper circulating in Trinidad and Tobago.

(4) Where it appears to the Director of Statistics that a supervisor or enumerator is unfit to perform his duties under the Act or these Regulations, the Director of Statistics may terminate his appointment and may appoint some fit and proper person in his place to perform those duties.

8. A supervisor shall—

Duties of
supervisor

- (a) give all necessary instructions to enumerators in his enumeration district or districts;
- (b) issue to enumerators all census forms and other articles necessary for the taking of the census;
- (c) examine before census day all entries made in census forms by enumerators and, where it appears upon examination that any census information in any form is defective or has been omitted, he shall require the enumerator responsible for filling up the form to take steps to correct the defective information before census day;
- (d) arrange for the enumeration of all persons in his enumeration district or districts;
- (e) receive, examine and transmit all completed census forms and other articles delivered to him, by the enumerators under his control, to and within the time prescribed by the Director of Statistics;
- (f) arrange for the carrying out of such checks on the field after census day as directed by the Director of Statistics; and
- (g) carry out generally all instructions issued to him by the Director of Statistics for the purpose of taking the census.

9. An enumerator shall—

Duties of
enumerators

- (a) visit personally within the period or periods specified by the Director of Statistics every building in his enumeration district to obtain all information necessary for the filling up of the census forms and to fill up accurately and faithfully census forms with respect to every such building;

- (b) make further visits to buildings, if on a first visit thereto the required information cannot be obtained and on the direction of the supervisor revisit any dwelling for the purpose of supplying omissions or correcting or verifying entries in any census form;
- (c) visit personally on the day after census day every inhabited dwelling in his enumeration district in order to ensure the accuracy of the census information with respect to persons who spent census night in their dwelling;
- (d) preserve carefully any written instructions, books, forms, documents or any other articles or things issued to him in connection with his duties and return them in good condition to the supervisor of his enumeration district on the conclusion of the enumeration or when called upon to do so;
- (e) notify every permanent change of his address to the supervisor of his enumeration district and to the Director of Statistics within two days of his removal from his last address;
- (f) carry out generally such instructions of the Director of Statistics or of the supervisor of his enumeration district as may be issued for the purpose of taking the census.

FIRST SCHEDULE

(Regulation 4)

1. In respect of every inhabited building and dwelling—
 - (a) ownership of building;
 - (b) the type of building and dwelling;
 - (c) material of outer walls;
 - (d) year when built;
 - (e) tenancy and rent paid;
 - (f) type of lighting and fuel;
 - (g) water supply;
 - (h) toilet facilities;
 - (i) number of rooms and bedrooms; and
 - (j) household facilities available.

2. In respect of every person—
 - (a) the name, relationship to head of household, sex, date of birth, age, ethnic group, religion;
 - (b) place of birth, normal residence, years of residence, place of previous residence;
 - (c) attendance at school/university/adult classes, type of school currently attended, address of school, usual mode of transportation to and from school, highest level of non-vocational educational attainment, years of schooling at highest level, highest examination ever passed;
 - (d) type of disability, type of chronic illness, utilization and type of medical facility, health insurance;
 - (e) membership in household on census night.
3. In respect of females fourteen years old and over—
 - (a) total number of children born alive, age of mother at birth of first child born alive, number of live and still births during the past twelve months;
 - (b) union status at present or at age 45.
4. In respect of all persons fourteen years old and over, marital status.
5. In respect of all persons fifteen years and older—
 - (a) main economic activity during the past twelve months;
 - (b)
 - (i) main economic activity during the week preceding enumeration;
 - (ii) reason for not seeking work during the past week;
 - (iii) when last looked for work;
 - (iv) type of job in which engaged for most of the past week;
 - (v) type of business carried on by employer;
 - (vi) name and address of person or firm by whom employed for most of the past week;
 - (vii) hours worked during the past week;
 - (viii) occupational status during the past week;
 - (ix) main type of transportation to and from work;
 - (c) source of income;
 - (d) time spent on unpaid household and other activities;
 - (e)
 - (i) field of highest level of training;
 - (ii) main educational method of training;
 - (iii) period of training;
 - (iv) qualification/certification received on completion of training.
6. In respect of every household—
 - (a) whether any crime was committed to person or property, nature of crime, whether crime was reported to police, reason for not reporting crime;
 - (b) the number, age, sex of persons who have migrated, country of migration, number who have returned.

SECOND SCHEDULE

(Regulation 5)

- (a) Form 1 (FO2.1/2000)—Visitation Record
- (b) Form 2 (FO2.2/2000)—Household Questionnaire
- (c) Form 3 (FO2.3/2000)—Institutional Questionnaire

Made by the Minister this 21st day of March, 2000.

B. KUEI TUNG
*Minister of Finance,
Planning and Development*