

LEGAL NOTICE NO. 81

REPUBLIC OF TRINIDAD AND TOBAGO

THE STATISTICS ACT, CHAP. 19:02

REGULATIONS

MADE BY THE MINISTER UNDER SECTION 13 OF THE STATISTICS ACT

THE STATISTICS (AGRICULTURAL CENSUS)
REGULATIONS, 2004

1. These Regulations may be cited as the Statistics (Agricultural Census) Regulations, 2004.

2. In these Regulations—

“Census” means the Agricultural Census directed to be taken by the Agricultural Census Order, 2004;

“census information” means any statistical information necessary for the making of true and accurate entries in the census questionnaire;

“Director of Statistics” or “Director” means the Statistician as defined in the Act;

“enumerated district” means one of the districts into which Trinidad and Tobago is divided for the purposes of the census under regulation 4;

“enumerator” means an authorized official appointed by the Director under regulation 5(1)(b);

“field editor” means an authorized official appointed by the Director under regulation 5(1)(c);

“holder” means the person who has the economic and technical responsibility for the operation of the agricultural holding which he may operate directly or through some other person to whom he has delegated the responsibility for the day-to-day management of the holding and in cases where a holding is under the control or administration of a Ministry or Statutory Authority includes the officer who is directly responsible for the day-to-day administration of the holding;

“holding” means all livestock kept and all land used wholly or partly for agricultural purposes and operated under the management of one or more holders as one business unit without regard to title, size or location;

Interpreta-
tion

“parcel” means a continuous piece of land of a holding held under one form of tenure without regard to title;

“person” includes any body of persons, corporate or unincorporated;

“supervisor” means an authorized official appointed by the Director under regulation 5(1)(a) and includes regional supervisor and technical supervisor.

Particulars

3. (1) The particulars to be supplied on the taking of the census by a holder to whom these Regulations apply shall be in respect of any or all of those matters set out in the Schedule and shall be supplied in such form and details as the Director of Statistics may require.

(2) These Regulations apply to holders of—

(a) lands which are being used wholly or partly for agricultural purposes;

(b) two or more head of cattle or pigs or sheep or goats or other livestock (or one head of any two); or

(c) a flock of at least twelve head of poultry (excluding poultry under two weeks old) which are being raised for commercial purposes.

Enumeration of districts

4. The Director of Statistics may for the purpose of taking the census divide Trinidad and Tobago into an appropriate number of enumeration districts each comprising a specific number of holders to be determined by him to facilitate the allocation of workloads between enumerators in a reasonable manner.

Appointment of authorized officials

5. (1) The Director of Statistics may for the purpose of taking the census appoint authorized officials to be—

(a) supervisors to—

(i) assist in the conducting of the census in administrative areas (comprising one or more enumeration districts) and in the training of enumerators;

(ii) supervise enumerators in the execution of their duties; and

(iii) assist in any other aspect of the taking of the census as the Director may direct;

(b) enumerators to collect the census information;

(c) field editors to carry out initial field checks on the census information received from holders.

(2) The Director of Statistics may assign—

- (a) a technical area supervisor to a specific administrative area or to an appropriate number of enumeration districts;
- (b) an enumerator to one or more enumeration districts; and
- (c) a field editor to check the questionnaires concerning one or more enumeration districts.

(3) Notice of the appointment or the cancellation of appointment of every supervisor, enumerator or field editor shall be published in the *Gazette* and in one or more daily newspapers circulating in Trinidad and Tobago.

(4) Where it appears to the Director that a supervisor or enumerator or a field editor is unfit to perform his or her duties under the Regulations, the Director may terminate the appointment and may appoint as authorized official some other fit and proper person to perform the duties of the authorized official whose appointment was terminated.

6. Every supervisor shall—

Duties of
supervisor

- (a) arrange for the enumeration of all holdings assigned to him by the Director;
- (b) issue to enumerators all census forms, maps and other materials necessary for the taking of the census;
- (c) monitor the work of the enumerators under his control;
- (d) receive, examine and transmit to the Director of Statistics all completed questionnaires, control forms and other materials delivered to him by the enumerators under his control within the time prescribed by the Director and in such manner as the Director may direct, and in so doing, ensure that all information received is treated in strict confidence in accordance with the provisions of the Act regarding the confidentiality of census information; and
- (e) carry out any field checks found necessary either during the census enumeration or immediately after such enumeration, as directed by the Director of Statistics; and
- (f) carry out generally all instructions issued to him by the Director of Statistics or any authorized official acting on behalf of the Director.

Duties of
enumerator

7. Every enumerator shall—

- (a) visit personally within the period or periods specified by the Director of Statistics every holder in the enumeration district or districts to obtain all the information necessary for the completion of the census questionnaires and to enter accurately and faithfully all such information received on the questionnaires;
- (b) make further visits to the holder if on the first visit thereto the required information cannot be obtained, and as instructed by the supervisor to revisit any holder for the purpose of supplying omissions or correcting or verifying entries in any census questionnaires;
- (c) preserve carefully with due regard to the confidential nature of the information collected any written instructions, manuals, questionnaires, documents, forms and any other material issued to him concerning his duties and to return same to the supervisor of his enumeration district or districts on the conclusion of the enumeration or when called upon to do so, and in so doing, ensure at all times, that all information received is treated in strict confidence in accordance with the provisions of the Act regarding confidentiality of census information;
- (d) notify every permanent change of his address to the supervisor of his enumeration district or to the Director within two days of his removal; and
- (e) carry out generally such instructions of the Director or of the supervisor of his enumeration district as may be issued from time to time for the purpose of taking the census.

Census
information
to be used for
statistical
purposes only

8. All information collected for the purposes of the census shall be confidential and may be seen only by sworn census officials and used only for statistical purposes, that is to say, census information may not be used for purposes of taxation, administrative investigation or regulation.

SCHEDULE

(Regulation 3)

The census information to be supplied in accordance with regulation 3 of these Regulations shall be in respect of any or all of the following matters:

1. *Characteristics of the holder*: Name; address; and where applicable—age, sex, farmer Registration Number, occupational status; per cent of gross income received from farming; number and names of dependants by age; highest level of education attained; training and background and farming experience.

2. *Characteristics of the holding*: Name of holding (if any); number of parcels that comprise holding by size, location and type of tenure under which held; land utilization, water supply and distribution.
3. *Crops*: Total hectareage and numbers of trees under each type of crop being cultivated according to varieties of crops and ages of trees; quantities of crops produced and sold over some specified period; hectareage harvested, method of disposal and marketing outlets used.
4. *Livestock, including poultry and beehives*: Number of each type of livestock on holding at a specified date by sex and ages of animals; number of eggs produced and sold over some specified period and value of sales, number of livestock sold and value of sales over some specified period; quantities of livestock products produced and sold over some specified period; marketing outlets used; area or capacity of pens or cages and other equipment.
5. *Fertilizers*: Quantity and types of inorganic fertilizers used over some specified period and the number of applications; number of hectareages on which used; variety of seeds used and area planted.
6. *Chemicals, excluding fertilizers*: Quantities and types of chemicals, i.e., weedicides, pesticides, fungicides, etc., used over some specified period; number of hectareages on which used and number of animals treated.
7. *Irrigation*: Source of water supply and method of distribution; system of irrigation used and number of hectares irrigated.
8. *Drainage and Waste Disposal*: Area Drained; area of holding affected by flooding and frequency during a given time period; disposal of waste water and solid waste from holding.
9. *Farm, machinery, equipment and buildings*: Numbers and types of machinery, equipment and buildings on holdings at a specified date; use of machinery and equipment by sex over some specified period and sources of such machinery and equipment.
10. *Aquaculture*: Type of system and acreage; species, quantity on holding and amount sold at some specified date; source of water supply and disposal of products.
11. *Finance and Marketing*: Sources and problems of acquiring agricultural finance at some specific time period; sources, type and problems with agricultural marketing information.
12. *General Problems*: Major problems experienced over some specified time period; type and value of loss of crops, livestock, tools, machinery and equipment, and chemicals and fertilizers through larceny.

Where actual figures are not available in respect of any of the items specified in this Schedule, the best possible estimates should be furnished.

Dated this day of , 2004.

Minister of Planning and Development