

GOVERNMENT NOTICE NO. 94

TRINIDAD AND TOBAGO

THE TRAVELLING ALLOWANCES ORDINANCE, CH. 9. NO. 12

REGULATIONS

MADE BY THE GOVERNOR-GENERAL UNDER SECTIONS 3, 4 AND 5 OF THE
TRAVELLING ALLOWANCES ORDINANCETHE TRAVELLING ALLOWANCES (AMENDMENT)
REGULATIONS, 1970

1. (1) These Regulations may be cited as the Travelling Allowances (Amendment) Regulations, 1970. Citation and commencement.
- (2) These Regulations shall have effect as from the 1st day of January, 1970.
2. The Travelling Allowances Regulations, 1953, are amended as follows:— Travelling Allowances Regulations, 1953 amended. No. 29—1953
- (a) in regulation 16 by substituting for the words “at the prescribed rates” appearing in lines twelve and thirteen thereof the following words “at the following rates—in the case of a ‘standard car’—30 cents per mile; in the case of a ‘light car’—24 cents per mile.”;
- (b) in regulation 25(1)(b):—
- (i) by deleting the words “horse or” appearing in line two thereof;
- (ii) by deleting paragraphs (iv) and (v) and renumbering paragraph (vi) as paragraph (iv);
- (c) in regulation 34, by substituting for the words “seven hundred and twenty dollars per annum” appearing in line three thereof the words “one hundred and forty dollars per month”;
- (d) in regulation 37, by substituting for the words “three dollars” appearing in line three thereof the words “six dollars” and wherever appearing in this regulation; and for the figures “75” and “50” appearing in line four thereof the figures “100” and “60” respectively and wherever appearing in this regulation; and for the words “seventy-five” appearing in line seven thereof the words “two dollars and fifty”;
- (e) in regulation 39 by substituting for the heading “Depreciation Allowances” the new heading “Depreciation and Sea Blast Allowance”;

- (f) by revoking regulations 43 to 50;
 (g) in regulation 51, by substituting for paragraph (ii) thereof, the following:—

“(ii) for the purpose of calculating a period of absence entitling an officer to claim subsistence allowance, an absence of not less than six hours but less than twelve hours shall count as one-third of a day; an absence of not less than twelve hours but less than eighteen hours shall count as one-half of a day; and an absence of over eighteen hours up to twenty-four hours shall count as a full day. In cases where an officer is required by the Permanent Secretary or the Head of his Department to sleep away from home, although not completing an absence of over eighteen hours, the full day shall be allowed. After the first twenty-four hours each completed hour shall count as one-twenty-fourth of a day.

An absence of less than six hours shall count as one-third of a day if such absence includes any of the following three periods:—

- (A) 6.00 a.m. to 8.00 a.m.
 (B) 11.00 a.m. to 1.00 p.m.
 (C) 6.00 p.m. to 8.00 p.m.”;

- (h) by substituting for Part I of the Second Schedule the following:—

“SECOND SCHEDULE

PART I

For the purpose of these Regulations a “standard car” shall be a car with a cubic capacity of more than 1,300 and a “light car” a car with a cubic capacity of not more than 1,300.

The following rates of allowance payable for the use of vehicles under regulation 27 are:—

- (a) an officer authorised to use his own means of transport—

<i>Motor Vehicles</i>	<i>Standard Car</i>	<i>Light Car</i>
	30 cents per mile	24 cents per mile;

- (b) officers required to keep and use sufficient means of transport—

- (i) Bicycle—\$8.00 per month;

(ii) <i>Motor Vehicles</i>	<i>Standard Car</i>	<i>Light Car</i>
	\$90.00 upkeep allowance	\$64.50 upkeep allowance
	12 cents per mile mileage allowance	10 cents per mile mileage allowance;

- (c) an officer who prior to the 1st day of January, 1970, was required or authorised to use a motor-car which under the Travelling Allowances Regulations, 1953 was regarded as a Standard grade car and who continues to be required to keep or be authorised to use a motor-car under these Regulations shall be allowed to draw the rates payable under these Regulations in respect of a standard car while such car remains in his possession and is being used on official duty;

(d) the upkeep allowance shall also be paid in the following circumstances:—

- (i) on ordinary sick leave;
- (ii) on occasions of casual absence;
- (iii) on vacation leave up to a maximum of thirty-five working days in any twelve-month period;
- (iv) during a period of leave earned and deferred under the 1967 Civil Service Regulations;
- (v) for the first three months only in respect of a period of full pay study leave not exceeding twelve months. (Where a period of full pay study leave exceeds twelve months the allowance shall not be paid for any part of the period);
- (vi) where an officer travels abroad on official duties;
- (vii) during a period of leave accumulated under regulation 78 of the Civil Service Regulations, 1967;
- (viii) where an officer has been granted special duty leave up to fourteen days;
- (ix) where an officer has been suspended from duty without loss of pay;
- (x) on reinstatement after a period of interdiction, provided the arrears of the allowance are applied towards the instalments which had been suspended during the period of interdiction;
- (xi) where an officer is on sick leave followed by extended sick leave during any month, the upkeep allowance shall be paid for the whole of that month;

(e) in respect of leave earned under the 1956 and 1960 regulations an allowance of seventy-four dollars per month for a standard car and fifty-nine dollars and fifty cents per month for a light car shall be paid for a maximum period of six months.”;

(i) in regulation 56, by inserting the following new subparagraphs at the end thereof:—

- “ (vi) an officer transferred between Trinidad and Tobago shall be allowed free transport of a motor-car if he owns one at the time of his transfer;
- (vii) a travelling officer travelling from Trinidad to Tobago on duty for more than one week shall be allowed free transport of his motor-car”;

(j) in the Fifth Schedule:—

(i) by substituting for Part I thereof, the following:—

“FIFTH SCHEDULE

PART I

- (a) The following rates of subsistence shall be paid:—
 - Officers in receipt of salary of not less than \$7,200 per annum—\$9.00 per day
 - Officers in receipt of salary of less than \$7,200 per annum—\$7.50 per day;
- (b) officers required to travel on duty from Tobago to Trinidad and who are required to overnight in Trinidad shall be paid as follows:—

Officers in receipt of salaries not less than seven thousand two hundred dollars per annum

Hotel expenses at a rate not exceeding twenty-five dollars per night plus a subsistence allowance of two dollars per night.

Officers in receipt of salaries of less than seven thousand two hundred dollars per annum

Hotel expenses at a rate not exceeding twenty dollars per night, plus a subsistence allowance of two dollars per night;

(c) officers required to travel from Tobago to Trinidad on duty and who do not overnight in Trinidad shall be paid subsistence as follows:—

(i) for an absence of twelve hours or more:—

(A) a subsistence allowance of ten dollars in the case of officers in receipt of a salary of not less than seven thousand, two hundred dollars per annum;

(B) a subsistence allowance of eight dollars in the case of officers in receipt of a salary of less than seven thousand, two hundred dollars per annum;

(ii) for an absence of not less than four hours and not more than six hours, one-third of the allowance shall be paid; for an absence of over six hours but less than twelve hours, two-thirds of the allowance shall be paid; where however, the period of absence is less than four hours but the absence falls between 6.00 a.m. and 8.00 a.m. or 6.00 p.m. and 8.00 p.m. they shall be paid one-third of the allowance and if the absence is less than four hours but falls between 11.00 a.m. and 1.00 p.m. they shall be paid one-half of the allowance".

(ii) by substituting ^{for} the words from the word "Rates" to the words "eight per centum" occurring in Part II thereof, the following:—

"(a) rates for special allowances under regulation 39:—

Depreciation Allowance

<i>Areas</i>	<i>Rates for Standard Car</i>	<i>Rates for Light Car</i>
Tobago ...	3c. per mile	2c. per mile
Blanchisseuse	} 2c. per mile	} 1½c. per mile
Caroni		
Nariva-Mayaro		
St. David		
Victoria (except San Fernando)		
South Trinidad		
St. Andrew		
St. George (East)		
St. Patrick		

in special depreciation areas in Trinidad the allowance shall be paid in addition to the upkeep allowance and mileage allowance payable under Part I and shall apply to officers stationed in the areas stated above and shall be payable in respect of official travelling within their districts;

*Part II
Officers
Schedule?*

(b)		<i>Sea Blast Allowance</i>	
<i>Areas</i>		<i>Rates</i>	
Tobago	10 per cent of upkeep allowance
Cedros	}		5 per cent of upkeep allowance".
Toco			
Blanchisseuse			
Mayaro			

Dated this 26th day of June, 1970.

K. BOSWELL-INNISS
Acting Secretary to the Cabinet

