

26. The Superintendent of the House of Refuge, the Mental Hospital, the Prisons, the Leper Settlement or of any other public or charitable institution shall notify the Chief Public Assistance Officer immediately upon admission of any inmate of, or appearing to be of the age of sixty-five (65) and over, and of any blind person of, or appearing to be of the age of forty (40) and over, in such institution.

Made by the Governor in Council this 27th day of April, 1954.

J. O'CONNOR
Clerk, Executive Council

(M.P. 84058/Sub I).

GOVERNMENT NOTICE No. 95

TRINIDAD AND TOBAGO

LOCAL PUBLIC ASSISTANCE BOARDS

RULES MADE BY THE CENTRAL PUBLIC ASSISTANCE BOARD UNDER THE PROVISIONS OF SECTION 6 (3) (b) AND (c) OF THE PUBLIC ASSISTANCE ORDINANCE, CH. 13. NO. 1, FOR REGULATING THE PROCEEDINGS OF LOCAL PUBLIC ASSISTANCE BOARDS.

1. These Rules may be cited as the Public Assistance Boards Rules, 1954.
2. Before any person is granted assistance under the provisions of these rules full and careful enquiries shall be made into the circumstances of the applicant by the officers appointed for that purpose.
3. Assistance shall be given to meet the needs of necessitous persons who are prevented by some disability from earning a living; and shall normally be given to the head of a family, whose needs shall be deemed to include those of his dependants.
4. Assistance shall be classified as urgent, temporary or prolonged. Except in cases of urgent need or cases in which application is made on behalf of necessitous children, a report on the form prescribed by the Board shall be obtained from a Government Medical Officer.
5. The case of every applicant for assistance shall be submitted to the Local Board of Public Assistance of the district in which the applicant resides with a report of enquiry into his case. The Local Board shall decide whether assistance is to be given and whether as prolonged, temporary or urgent assistance and shall fix the amount and shall also have power to increase, reduce or discontinue such assistance.
6. A record shall be kept by the Secretary of the Local Board of all applicants for assistance and in this record there shall be entered the name, age, sex, country of birth, present place of abode, occupation, infirmity or other cause for the need of assistance of the applicant and the names of, occupation and place of abode of his or her relatives, and the amount of and class of assistance granted.

7. Urgent assistance may be authorised by the Chairman of the Local Board up to such amount as the Local Board has power to authorise. Such assistance must be reported by the Secretary of the Local Board to the Local Board at its next meeting.

8. Other expenses in aid of applicants, such as Burial Expenses, shall be authorised by the Chairman of the Local Board. The Secretary of the Local Board shall report the grant of such assistance to the Local Board at its next meeting.

9. Each month a summary of all expenditure in such a form as may from time to time be approved by the Board shall be forwarded by the Secretary of the Local Board to the Chief Public Assistance Officer.

10. No expenditure from Public Assistance Funds for any one month may normally exceed one-twelfth of the annual amount allocated to any Local Board. Should it become necessary to exceed this monthly proportion, such excess expenditure and the reason therefor shall be reported to the Board by the Secretary of the Local Board not later than 7 days after the end of the month in which the expenditure is incurred.

11. All accounts of expenditure chargeable against the allocation made to a Local Board shall be certified by the Chairman of such Local Board and then forwarded to the Chief Public Assistance Officer.

12. The payment of assistance shall be made, as far as practicable to an applicant in person. Where payment to a third party is unavoidable, it shall be made only to a person duly authorised by the applicant in the presence and with the approval of an officer or member of the Local Board: Provided always that where the applicant or the authorised person is illiterate such authorisation shall be witnessed by a third person resident in the Public Assistance district in which the applicant resides: Provided further that the Chief Public Assistance Officer may approve any authorisations made in the presence of such other member of the Social Assistance Department as he may from time to time direct.

Made by the Central Public Assistance Board on this 12th day of April, 1954.

CARL W. SOLOMON
Chairman.

Approved by the Governor in Council, this 27th day of April, 1954.

(M.P. 84058/I)—(A.G. 987/52)

J. O'CONNOR
Clerk, Executive Council.