

LEGAL NOTICE NO. 5

REPUBLIC OF TRINIDAD AND TOBAGO

THE CUSTOMS ACT, CHAP. 78:01

NOTIFICATION

AMENDMENT OF SCHEDULE 1 TO THE CUSTOMS
REGULATIONS

IN EXERCISE of the powers granted to him under section 264 of the Customs Act and by regulation 3 of the Customs Regulations, the Comptroller of Customs and Excise gives notice that Schedule 1 to the Customs Regulations is amended by inserting after “Form C88” the following new form:

“FORM C 89

CUSTOMS BORDER CONTROL SYSTEM—USER APPLICATION

Pursuant to Regulation 2 of the Customs (Border Control System) Regulations, 2013, I hereby apply for the permission to use the Customs Border Control System (C.B.C.S.).

Section One

Applicant Type

- | | | |
|--|---|--------------------------------------|
| ☐ CUSTOMS BROKER/CLERK | ☐ REGULATORY AGENCY | ☐ CARRIER/AGENT |
| ☐ IMPORTER/EXPORTER | ☐ TERMINAL OPERATOR | ☐ CARGO REPORTER |

Section Two

Applicant Details

NAME:	VAT/OTHER REGISTRATION NUMBER:
BIR NUMBER:	COMPANY REGISTRATION NUMBER:
REGISTERED BUSINESS ADDRESS:	POSTAL ADDRESS:
TELEPHONE NUMBER:	FAX NUMBER:
EMAIL ADDRESS:	

Section Three

Authorised Users

TOTAL NUMBER OF USERS	
FIRST NAME:	LAST NAME:
POSITION:	BUSINESS ADDRESS:
EMAIL ADDRESS:	
CUSTOMS BROKER/CLERK LICENCE NUMBER:	NATIONAL I.D. NUMBER:

Section Four

Terms and Conditions of Use

(a) GENERAL CONDITIONS UNDER WHICH REGISTRATION WILL BE GRANTED:

All sections of this application form must be completed and all questions answered. If the applicant is a company, this form must be signed by the General Manager or another authorized senior executive, and include the official company stamp/seal. Regardless of individual responsibilities, the person signing this form on behalf of a company shall also be responsible for the requirements/conditions set out in section four (b) and (c). The applicant agrees to notify the Comptroller of Customs and Excise in writing within twenty-four (24) hours of any change in the Applicant Type, Applicant Details or Authorized Users.

(b) MINIMUM TECHNICAL REQUIREMENTS FOR REGISTRATION ON THE C.B.C.S.

Process speed of at least 1.8 Ghz/RAM of 2GB/Microsoft Windows 2000 or newer operation system/Internal or External CD ROM drive (for installation and updates)/Up-to-date antivirus software installed in clients PCs/Internet Connection of at least 1Mbps. I/we also confirm that we have in our staff or we can call upon a qualified IT person to deal with any C.B.C.S. requirements.

(c) SPECIFIC CONDITIONS WITH RESPECT TO THE SECURITY OF THE C.B.C.S.

If approved as a registered user of C.B.C.S., the applicant and any other individual applicant listed in this application, agrees—

- (i) Not to provide copies of any C.B.C.S. software given for your use by Customs and Excise Division to any third parties, whether registered or not;
- (ii) To keep secure, and not disclose to another person the authentication code allocated to you;
- (iii) To use only the authentication code to access data in the system that is available to all registered users or is data input or pertains only to your transmission;
- (iv) To notify the Customs and Excise Division immediately if you suspect that the security of your unique identifier has in any way been compromised;
- (v) To notify the Customs and Excise Division if you gain access or otherwise receive data that does not pertain to your lawful access to the system;
- (vi) To comply with any reasonable conditions imposed by the Comptroller of Customs and Excise in relation to the security of a unique identifier allocated to you or persons listed in this application or to any other matters related to the access to and use of the C.B.C.S.
- (vii) To request a password reset using either the registered e-mail account or in person using proper ID.

☐ I have read and agreed to all Terms and Conditions of Use.

I certify that all statements I have made in this application are true, correct and complete.

Company Seal/Stamp

Signature

National I.D. Number:

Name (In Block Letters):

Date: Position:".

Dated this 31st day of December, 2013.

F. A. JOHN
Comptroller of Customs and Excise