
4th Session First Parliament Trinidad and Tobago
14 Elizabeth II



TRINIDAD AND TOBAGO

Act No. 29 of 1965

[L.S.]

AN ACT to make provision for the establishment and the classification of the Civil Service, for the establishment of a Personnel Department, for the establishment of procedures for negotiation and consultation between the Government and members of the Civil Service for the settlement of disputes, and for other matters concerning the relationship between the Government and the Civil Service.

[Assented to 22nd January, 1966]

BE IT ENACTED by the Queen's Most Excellent Majesty, ^{Enactment}
by and with the advice and consent of the Senate and
House of Representatives of Trinidad and Tobago, and
by the authority of the same, as follows:—

1. This Act may be cited as the Civil Service Act, 1965. ^{Short title}

PART I

PRELIMINARY

Interpretation

2. In this Act, unless the contrary intention appears—

(a) “allowance” means compensation payable—

(i) in respect of a grade, or in respect of some office in a grade, by reason of duties of a special nature;

(ii) for duties that a civil servant is required to perform in addition to the duties of his office where those duties relate to an office in the same grade or a higher grade;

(b) “appropriate Commission” means the Public Service Commission established and constituted under section 92 of the Constitution, or the Judicial and Legal Service Commission established and constituted under section 83 of the Constitution, as the case may require;

(c) “appropriate recognised association” means an association recognised by the Minister under section 24 as the bargaining body for any class or classes of civil servants;

(d) “Civil Service” means the Civil Service established under section 3;

(e) “classification” means the assignment of an office to a grade;

(f) “Constitution” means the Constitution of Trinidad and Tobago set out in the Second Schedule to the Trinidad and Tobago (Constitution) Order in Council, 1962; and any amendment thereof;

(g) “dispute” means any matter respecting civil servants upon which agreement has not been reached between the Personnel Department and the appropriate recognised association and which is deemed to be a dispute under section 17 or 18;

(h) “grade” includes a range given in the Classification of Offices set out in the First Schedule;

- (i) "office" means an office in the Civil Service assigned to a grade;
- (j) "pay" means the rate of pay assigned to an office in a grade by a Remuneration Order;
- (k) "public service" has the meaning assigned to it by section 105 of the Constitution;
- (l) "remuneration" means pay and allowances;
- (m) "Remuneration Order" means an Order made under section 4.

PART II

ESTABLISHMENT AND STRUCTURE OF THE CIVIL SERVICE

3. (1) The several public offices in the public service from time to time set out in the First Schedule shall be deemed to constitute the Civil Service of Trinidad and Tobago which is hereby established for the purposes of this Act. Establishment
of Civil
Service

(2) A public officer who holds a public office in the public service that by subsection (1) is deemed to be an office in the Civil Service shall be referred to as a Civil servant.

(3) The Governor-General may from time to time, by Order in writing published in the *Gazette* add to, vary or amend the Classification of Offices in the Civil Service set out in the First Schedule.

(4) The Classification of offices in the Civil Service set out in the First Schedule, shall be the basis hereafter for any Classification Order made under this section.

(5) The classification titles of the offices set out in the Classification of Offices in the Civil Service in the First Schedule shall be observed in all records and communications of the appropriate Commission, the Auditor General and the Treasury and in all departmental estimates and parliamentary returns and appropriations. Classification
titles to be
observed in
records

4. (1) The Governor-General may by Order— Orders
- (a) determine the pay in respect of any office;
 - (b) establish the allowances that may be paid in addition to pay;

- (c) give effect to any agreement entered into between the Chief Personnel Officer on behalf of the Minister of Finance and the appropriate recognised association;
- (d) give effect to an award made by the Special Tribunal established under section 21.

(2) Any Order made in respect of the matters specified in paragraphs (a) and (b) of subsection (1) shall be referred to as a Remuneration Order.

Increments

5. Except where the contrary is otherwise provided in a Remuneration Order, increases of pay that may be granted in respect of any office in a grade in accordance with the Remuneration Order shall be annual, so however, that no increase of pay shall be made in respect of any office in a grade in which the civil servant performing the duties of such office has not completed a period of twelve months continuous duty in such office.

TERMS AND CONDITIONS OF EMPLOYMENT

Tenure of office

6. A civil servant shall hold office subject to the provisions of this Act and any other enactment and any regulations thereunder and unless some other period of employment is specified, for an indeterminate period.

Term appointments

7. A person who is appointed to an office in the Civil Service for a specified period shall cease to be a civil servant at the expiration of that period.

Resignation

8. A civil servant who intends to resign his office shall give such period of notice as may be prescribed by regulations.

Civil servant and voting

9. A civil servant shall not be debarred from voting at any election if, under the laws governing the said election, he has the right to vote.

Civil servants and political activities

10. (1) A civil servant is disqualified for membership of the House of Representatives and the Senate, and of a Municipality and a County Council.

- (2) Subject to this section a civil servant may not—
- (a) in any public place or in any document or any other medium of communication

whether within Trinidad and Tobago or not, publish any information or expressions of opinion on matters of national or international political controversy;

- (b) be a scrutineer under the Representation of the People Ordinance or an election agent or an assistant to an election agent or a Parliamentary, Municipal or County Council candidate. Act No. 33 of 1961

(3) The provisions of paragraph (a) of subsection (2) shall not apply—

(a) where a civil servant is acting in the execution of his official duties; or

(b) subject to this section—

(i) where the information or opinion is published in the course of a lecture or address, the subject matter of which is approved by the Minister to whose Ministry the civil servant is attached, made or given at an educational institution in the *bona fide* pursuit of the professional or vocational activities of the civil servant, or

(ii) where the information or opinion is expressed in an article or other literary contribution, the subject matter of which is approved by the Minister to whose Ministry the civil servant is attached, to an approved journal or other periodical or document prepared in pursuit of the profession or vocation as aforesaid.

(4) In this section “publish” means to communicate attached, to an approved journal or other periodical or document prepared in pursuit of the profession or vocation as aforesaid.

(4) In this section “publish” means to communicate the information or opinion to any other person whether by word or in writing and includes the broadcasting of words and pictures by wireless telegraphy, and in relation to any writing means exhibiting in public or causing to be read or seen or showing or delivering or causing to be shown or delivered in order that the writing may be read or seen by any person.

Civil servants
to take oath

11. (1) Every civil servant who is appointed to an office after the commencement of this Act shall take and subscribe the oath or affirmation of allegiance set out in the Third Schedule.

(2) A civil servant who is—

(a) the holder of an office specified in the Second Schedule or the secretary to the holder of an office specified in the Second Schedule; or

(b) a member of the staff of the Cabinet Secretariat; or

(c) the secretary to a Minister, or

(d) a member of the staff of a service Commission established by the Constitution;

shall take and subscribe the oath or affirmation of office and of secrecy set out in the Third Schedule.

TERMINATION

Modes of
leaving service

12. The modes by which a civil servant may leave the Civil Service are as follows:—

(a) on dismissal or removal in consequence of disciplinary proceedings;

(b) on compulsory retirement;

(c) on voluntary retirement;

(d) on retirement for medical reasons;

(e) on resignation;

(f) on the expiry or other termination of an appointment for a specified period;

(g) on the abolition of office;

(h) in the case of a civil servant on probation, on the termination of appointment;

(i) in the case of a civil servant holding a non-pensionable office with no service in a pensionable office, on the termination of appointment.

PART III

THE PERSONNEL DEPARTMENT

13. (1) There shall be a department to be called the ^{Establishment} Personnel Department, which shall be under the general ^{of Personnel} direction and control of the Minister to whom is assigned ^{Department} responsibility for the administration of that Department.

(2) The staff of the Personnel Department shall be comprised of—

- (a) the Chief Personnel Officer who shall be the Head of the Personnel Department; and
- (b) such civil servants as may be assigned to the Personnel Department.

14. (1) The Department shall carry out such duties ^{Powers and} as are imposed on it by this Act and the regulations, and in ^{duties} addition shall have the following duties—

- (a) (i) to maintain the classification of the civil service; and
- (ii) to keep under review the remuneration payable to civil servants;
- (b) to administer the general regulations respecting the civil service;
- (c) to provide for and establish procedures for consultation and negotiation between the Personnel Department and an appropriate recognised association or associations in respect of—
 - (i) the classification of offices;
 - (ii) any grievances;
 - (iii) remuneration; and
 - (iv) the terms and conditions of employment.

(2) The Minister of Finance may from time to time make recommendations with regard to remuneration to be paid to civil servants.

(3) The Minister of Finance shall, before making ^{Consideration of} recommendations on remuneration under subsection (2), ^{recommendation}

- (a) consider the requirements of the Civil Service; ^{on pay rates}

(b) take into account the rates of pay and other terms and conditions of employment prevailing in Trinidad and Tobago for similar work outside the civil service and the relationship of the duties of the various classes and grades within the civil service; and

(c) be guided by the considerations specified in paragraphs (a) to (d) of subsection (2) of section 9 of the Industrial Stabilisation Act, 1965.

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Consultation with
organisations

(4) Prior to formulating any recommendations under subsection (2), the Minister of Finance may require the Personnel Department to consult with representatives of the appropriate recognised association with respect to the matters specified in paragraph (c) of subsection (1).

Department in
negotiations
subject to
direction of
Minister of
Finance

15. Notwithstanding subsection (1) of section 13, in the exercise of its duties and functions under sections 14, 16, 17, 18, and subsection (1) of section 19, the Personnel Department shall be subject to the direction of the Minister of Finance.

Consultation
with association
of civil
servants

16. The Personnel Department shall, from time to time, consult with representatives of the appropriate recognised association with respect to the matters specified in section 14, at the request of such representatives or whenever in the opinion of the Minister of Finance such consultation is necessary or desirable.

Where no
agreement
reached on
proposals of
association

agreement
reached on
proposals of
association

17. Where the Personnel Department consults and negotiates with representatives of the appropriate recognised association with respect to matters specified in section 14 at the request of such representatives, and the Personnel Department and the appropriate recognised association are, within twenty-one days of the commencement of such consultation and negotiation, or within such further period as may be agreed upon, unable to reach agreement on any matters, the Personnel Department or the appropriate recognised association shall report the matter on which no agreement has been reached to the Minister of Finance and on such report being made a dispute shall be deemed to exist as to such matter.

18. Where the Personnel Department before making proposals with respect to matters specified in section 14 does not consult with representatives of the appropriate recognised association, the Personnel Department shall submit the proposals to the appropriate recognised association for consideration and agreement, save that where the Personnel Department and the appropriate recognised association are, within twenty-one days of the submission of the proposals as aforesaid, or within such further period as may be agreed upon, unable to reach agreement on any of the matters, the Personnel Department or the appropriate recognised association shall report the matter on which no agreement has been reached to the Minister of Finance and on such report being made a dispute shall be deemed to exist as to such matter.

Department to
submit proposals
to association
for approval

19. (1) Where the Personnel Department and the appropriate recognised association reach agreement on any of the matters specified in section 14 after consultation and negotiation in accordance with section 17 or 18, the agreement shall be recorded in writing and shall be signed by the Chief Personnel Officer on behalf of the Minister of Finance and by a person designated by the appropriate recognised association on behalf of the association.

Agreement reached
with Department

(2) Any agreement recorded and signed in accordance with subsection (1) shall be binding upon the Government and the civil servants to whom the agreement relates.

20. (1) Where a dispute is deemed to exist under section 17 or 18, the Minister shall refer the dispute for settlement to the Special Tribunal established under section 21 within twenty-one days from the date on which the dispute was reported to him.

Disputes to
be referred
to Special
Tribunal

(2) Where the Minister fails to refer the dispute to the Special Tribunal within the time specified in subsection (1) the appropriate recognised association that is a party to the dispute shall do so within twenty-one days from the date of the expiration of the time specified in the said subsection.

(3) For the purposes of this Act the parties to a dispute shall be the Chief Personnel Officer and the appropriate recognised association of civil servants.

PART IV

ESTABLISHMENT OF SPECIAL TRIBUNAL

Special
Tribunal
established

21. (1) There shall be established a Special Tribunal which shall consist of the President, the Vice President and one member of the Industrial Court selected by the President.

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(2) In this section the expression "the Industrial Court" means the Court established under the Industrial Stabilisation Act, 1965.

(3) The Special Tribunal shall hear and determine any dispute referred to it under section 20 and shall make an award on the dispute.

(4) An award made by the Special Tribunal shall be final.

(5) The Special Tribunal may provide its own procedure for the hearing and determination of any dispute referred to it.

(6) In addition to taking into account any submissions, arguments and evidence presented or tendered by or on behalf of the appropriate recognised association and the Chief Personnel Officer, the Special Tribunal in its judgment shall be guided by the considerations specified in paragraphs (a) to (d) of subsection (2) of section 9 of the Industrial Stabilisation Act, 1965.

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Awards to be
binding on
parties for
fixed period

22. (1) An award made by the Special Tribunal under section 21 shall be binding on the parties to the dispute and on all civil servants to whom the award relates and shall continue to be binding for a period to be specified in the Industrial Stabilisation Act, 1965.

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of 1965

Awards to be
binding on
parties for
fixed period

22. (1) An award made by the Special Tribunal under section 21 shall be binding on the parties to the dispute and on all civil servants to whom the award relates and shall continue to be binding for a period to be specified in the award, not less than five years from the date upon which the award takes effect.

(2) The Special Tribunal may with the agreement of the parties to an award review such award at any time after the expiry of the third year.

PART V

ASSOCIATION OF CIVIL SERVANTS

23. In this part and in section 2—

Definitions

“class” means the division into which an office is assigned by regulations made by the Governor-General under section 28, and includes any category or categories of offices assigned to a division;

“existing association” means the Civil Service Association and any other trade union recognised as the bargaining body for any class or classes of public officers immediately before the commencement of this Act.

24. (1) Subject to any other enactment to the contrary, every existing association may continue to represent any class or classes of public officers who are civil servants and, subject to the provisions of this Act, shall be recognized by the Minister of Finance as the appropriate association for the purpose of consultation and negotiation in respect of any of the matters specified in section 14 and any other matters concerning civil servants, other than civil servants who are holders of offices specified in the Second Schedule.

(2) Civil servants may form associations, and such associations shall, subject to this Act and the regulations, be recognised by the Minister of Finance as appropriate associations for consultation and negotiation in respect of any of the matters specified in section 14 and any other matters concerning civil servants.

(3) For the purposes of recognition by the Minister, an association formed pursuant to subsection (2) or, subject to subsection (1), an existing association, may be representative of any class or classes of civil servants, but may not be representative of any class or classes of civil servants already represented by an appropriate recognised association.

(3) For the purposes of recognition by the Minister, an association formed pursuant to subsection (2) or, subject to subsection (1), an existing association, may be representative of any class or classes of civil servants, but may not be representative of any class or classes of civil servants already represented by an appropriate recognised association; and an association formed pursuant to subsection (2) or an existing association may not admit to its membership a civil servant who is a member of an appropriate recognized association.

(4) The Minister of Finance shall withdraw recognition from an appropriate recognized association that contravenes or fails to comply with any of the requirements of subsection (3).

(5) An association formed pursuant to subsection (2) may not be registered as a trade union.

Regulations
governing
recognition

25. The Governor-General may make regulations setting out the conditions to be satisfied and the procedure to be adopted for the recognition by the Minister of existing associations and of associations formed pursuant to subsection (2) of section 24.

Civil Servant
to represent
Minister of
Finance

26. A civil servant who holds an office specified in the Second Schedule shall, when so required by this Act or any regulations or administrative directions represent the Personnel Department in any consultations and regulations with his own recognised association of civil servants in respect of the matters specified in section 14.

Association to
make rules

27. (1) Every association formed pursuant to subsection (2) of section 24 and every existing association shall make rules providing for the good government of the association and for carrying out the objects of the association, and with respect to such rules, the following provisions shall have effect—

(a) the rules shall contain provisions in respect of the several matters mentioned in the Fourth Schedule;

(b) a copy of the rules and every amendment thereto shall be delivered by the association to every civil servant who is a member of that association on demand on payment of the prescribed sum.

(2) The rules of the association shall be filed with the Registrar General.

(3) Amendments to the rules of an association shall be filed with the Registrar General and shall have effect from that date unless some later date is specified from which they shall have effect.

PART VI

GENERAL

28. The Governor-General may make regulations ^{pre-}Regulations for scribing all matters which are required or permitted to be ^{Civil Service} prescribed, or which are necessary or convenient to be prescribed, for carrying out or giving effect to this Act, and in particular for the following, namely:—

- (a) for prescribing the terms and conditions of employment in the Civil Service;
- (b) for prescribing allowances, not being allowances that may be established by Order under section 4;
- (c) for prescribing the probationary period on first appointment and for the reduction of such period in appropriate cases;
- (d) for prescribing conditions for the termination of first appointments on probation;
- (e) for prescribing the procedure for the recovery of any penalties from a civil servant;
- (f) for regulating the hours of attendance of civil servants and the keeping and signing of records of attendance or for prescribing other methods of recording attendance;
- (g) for regulating the duties and the conduct of civil servants;
- (h) for regulating the granting of leave to civil servants;
- (i) for prescribing arrangements and procedures for providing, assisting in or co-ordinating staff development programmes;
- (j) for prescribing and providing for the use of powers under this Act and the regulations;
- (k) for regulating generally the terms and conditions of temporary employment.

29. The Governor-General may from time to time by ^{Procedure for} Order in writing published in the *Gazette* add to, vary or ^{amendment to} amend the offices specified in the Second Schedule. ^{Second Schedule}

Existing
officers

30. A public officer who, immediately before the coming into force of this Act holds or is acting in a public office, that by section 3 is deemed to be an office in the Civil Service shall continue to hold or act in the like office in the Civil Service.

Civil Service
Arbitration
Agreement
rescinded

31. The Civil Service Arbitration Agreement dated the 22nd November, 1962, between the Secretary to the Cabinet and the Civil Service Association is rescinded.

Commencement

32. This Act shall come into force on such day as the Governor-General may appoint by proclamation published in the *Gazette*.

SCHEDULES

FIRST SCHEDULE

(Section 3)

Classification of Offices in the Civil Service

<i>Old Title of Post</i>	<i>New Title of Post</i>
	RANGE 1
Dog Catcher	Dog Catcher
	RANGE 2
Wardmaid	Custodian I
Gate Keeper	Railway Gate Keeper
Porter and Porter II	Railway Porter
Wardmaid	Food Service Worker
Laundress	Laundress I
	RANGE 3
Watchman	Watchman
	RANGE 4
Airport Attendant II	Airport Attendant I
Mail Guard	Postal Guard
	RANGE 5
Ward Assistant	Nurse's Aide I
Linen Maid	Linen Maid
Student Nurse	Student Nurse
Student Midwife	Midwifery Student
Pointsman	Railway Pointsman
Electric Light Attendant	Railway Light Attendant I
Cook (Assistant)	Ship Cook I
Sailor/Launchman	Deckhand I
Messenger II	Messenger I
Stores Porter	Stores Attendant
	RANGE 6
Mortuary Attendant	Mortuary Attendant
Attendant	Hospital Attendant I
Baker	Baker I
Cook	Cook I
Laboratory Attendant	Laboratory Assistant I
Cleaner (Attendant)	Janitor
Attendant Copy holder	Printing Assistant
	RANGE 7
Junior Customs Guard	Customs and Excise Guard I
Attendant	Dental Attendant I
Attendant	Orthopaedic Attendant
Vault Attendant II	Vault Attendant I
Assistant Mechanic	Motor Vehicle Attendant
Attendant Copy holder	Printing Assistant
	RANGE 7
Junior Customs Guard	Customs and Excise Guard I
Attendant	Dental Attendant I
Attendant	Orthopaedic Attendant
Vault Attendant II	Vault Attendant I
Assistant Mechanic	Motor Vehicle Attendant
	RANGE 8
Medical Orderly	Medical Orderly
Seamstress	*Moulder
Anti-Rabies Assistant	Seamstress
Railway Signalman II	Anti-Rabies Assistant I
Telephone Operator	Railway Signalman I
	Telephone Operator I

*New Post

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 9	
Attendant	Darkroom Attendant
Assistant Print Room Operator	Print Room Operator I
Student Public Health Inspector	Public Health Inspector Trainee
Field Assistant I	Health Control Officer I
Butler	Butler I
Laundry Maid	Laundress II
Guard at Airport	Plant Quarantine Guard
Brakesman	Railway Brakesman
Permanent Way Inspector Trainee	Railway Permanent Way Trainee
Assistant Boiler House Attendant	Boiler Operator Helper
Ward Assistant	Nurse's Aide II
Guard II	Railway Pilot Guard
RANGE 10	
Chainman	Chainman
Clerk Typist	Addressograph Operator
Unestablished Assistant	Postal Assistant
Technical Assistant	Agricultural Technical Aide
Airport Attendant I	Airport Attendant II
Postman Grade III	Postman I
Trunk Main Inspector	Water Waste Detector I
Receptionist, Tourist Board	Tourist Receptionist I
Scientific Assistant Grade "C"	Student Laboratory Technician
Student Druggist	Student Pharmacist I
Government Powder Magazine Keeper	Explosives Keeper
Signalman I	Railway Signalman II
Ticket Examiner	Railway Ticket Examiner
Fireman	Railway Fireman
Electric Light Attendant	Railway Light Attendant II
Cadet Maintenance Officer	Navigational Aids Assistant
Fireman	Ship Fireman/Oiler
Chauffeur	Chauffeur
Assistant Operator-Chauffeur	Mobile Operator-Chauffeur I
Reservoir Keeper	Water Patrolman
Messenger Grade I	Messenger II
RANGE 11	
Bailiff Grade II	Bailiff I
Vari-Typist	Vari-Typist I
Departmental Clerk II	Clerk Typist I
Departmental Clerk/Clerical Officer Grade II	Clerk I
Punch Operator	Key Punch Operator I
Student Radiographer	Radiographer Student
Head Seamstress	Sewing Room Supervisor
Marketing Assistant I	Stores Clerk I
Scientific Assistant Grade "C"	Scientific Assistant I
Caretaker (Boatman)/Custodian, Departmental Clerk II	Custodian II
Departmental Clerk/Clerical Officer Grade II	Clerk Typist I
Punch Operator	Clerk I
Student Radiographer	Key Punch Operator I
Head Seamstress	Radiographer Student
Marketing Assistant I	Sewing Room Supervisor
Scientific Assistant Grade "C"	Stores Clerk I
Caretaker (Boatman)/Custodian, Nelson Island	Scientific Assistant I
Road Inspector III	Custodian II
Motor Launch Mechanic	Motor Vehicle Officer
Signalman	Launch Mechanic I
Slipway Operator I and II	Marine Signalman
Sewer Plant Attendant	Slipway Operator
Receptionist	Plant Maintenance Attendant
Vault Attendant I	Receptionist
Assistant Compositor	Vault Attendant II
Meter Reader	Printing Operator I
Sailor/Launchman	Water Meter Reader
	Deckhand II

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 12	
Drawing Office Assistant	Draughtsman Assistant
Head Attendant	Hospital Attendant II
Forest Ranger	Forester I
Game Warden	Game Warden I
Field Assistant Trainee	Agricultural Assistant Trainee
Lorry Driver	Motor Vehicle Operator
Pupil Operator	Radio Communication Assistant
Telephone Tablet Assistant	Railway Communication Assistant
Launchman	Coxswain
Quartermaster (Coastal Steamer)	Quartermaster
Light House Keeper (Light Keeper)	Light House Keeper I
Water Sampler	Water Sampler
Fisheries Assistant	Fisheries Assistant
Post Mistress Class V	Postal Officer I
Customs Guard	Customs and Excise Guard I
Cook Steward (Ship Cook)	Ship Cook II
RANGE 13	
Domestic Supervisor Grade II	Domestic Supervisor I
Head Baker	Baker II
Head Cook	Cook II
Midwife	Midwife
Carpenter	Maintenance Repairman
Unqualified Dietician	Dietician Aide
Dental Hygienist	Dental Attendant II
Keeper (Cemetery Keeper)	Cemetery Keeper
Boiler House Attendant	Boiler Operator
Shunter	Railway Shunter
Guard	Railway Guard
Assistant Supervisor Life Guard	Life Guard I
Technical Foreman	Water Meter Mechanic
Mechanic	Printing Mechanic
RANGE 14	
Print Room Operator	Print Room Operator II
Departmental Clerk II	Cashier I
Head Laboratory Attendant	Laboratory Assistant II
Demonstrator in Dietetics	Food Demonstrator
Stenographer	Clerk Stenographer I
Subsidy Inspector Grade II	Cocoa Subsidy Inspector I
Postman Grade II	Postman II
Lithographer	Lithographer I
Assistant Quantity Surveyor II	Quantity Surveyor Assistant I
Boatswain	Boatswain
Senior Anti-Rabies Assistant	Anti-Rabies Assistant II
Mace Bearer	Sergeant-at-Arms
RANGE 15	
Customs and Excise Officer III	Customs and Excise Officer I
Revenue Officer III	Revenue Officer I
Clerical Officer, Grade I	Film Librarian
Assistant Quantity Surveyor II	Quantity Surveyor Assistant I
Boatswain	Boatswain
Senior Anti-Rabies Assistant	Anti-Rabies Assistant II
Mace Bearer	Sergeant-at-Arms
RANGE 15	
Customs and Excise Officer III	Customs and Excise Officer I
Revenue Officer III	Revenue Officer I
Clerical Officer, Grade I	Film Librarian
Artisan, Orthopaedic Workshop	Orthopaedic Appliance Technician
Clerical Officer II	Book Keeping Machine Operator
Machine Operator	Tabulating Machine Operator I
Boarding Officer Grade III	Boarding Inspector I
Compositor	Printing Operator II
Air Traffic Control Cadet	Air Traffic Cadet
Supervisor of Cesspits	Supervisor of Cesspits
Station Master Grade "C"	Railway Station Master I
Maintenance Officer	Trade School Maintenance Officer
Senior Telephone Operator	Telephone Operator II
Cattle Breeding Inseminator	Cattle Breeding Inseminator

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 16	
Operator-Chauffeur	Mobile Operator-Chauffeur II
Engineer	Launch Mechanic II
Scientific Assistant Grade "C"	Radiographer Aide
Furniture Inspector	Furniture Inspector
Field Assistant	Agricultural Assistant I
Maintenance Officer Grade II	Navigational Aids Maintenance Officer I
Foreman (Sub-Overseer)	Works Foreman I
Pump Attendant	Waterworks Operator I
Kitchen Supervisor	Kitchen Supervisor
Trunk Main Inspector	Water Waste Detector II
RANGE 17	
Senior Handicraft Instructor	Handicraft Development Officer I
Chief Airport Attendant	Airport Attendant III
Bailiff Grade I	Bailiff II
Chief Receptionist, Tourist Board	Tourist Receptionist II
Head Butler	Butler II
Midwifery Trainee	Midwifery Trainee
Senior Field Inspector (H.S. Inspector)	Health Control Officer II
Laundry Foreman	Laundry Supervisor I
Shop Foreman	Agricultural Mechanic Foreman
Attendant	Carpenter Foreman
Staff Nurse	Nurse I
Engine Driver	Railway Engine Driver
Assistant Traffic Officer	Railway Traffic Officer Aids
Foreman, Mechanical Units	Automotive Mechanic
Foreman, Precast Concrete	Precast Concrete Foreman
Head Lighthouse Keeper	Lighthouse Keeper II
Food Inspector	Inspector of Weights and Measures
Vari-Typist	Vari-Typist II
Senior Guard	Customs and Excise Guard III
RANGE 18	
Cypher Clerk Grade II	Cypher Clerk
Storekeeper Grade IV	Stores Clerk II
Photographer	Photographer I
Assistant Film Technician (Trainee)	Film Officer Assistant
Road Inspector Grade II	Motor Vehicle Officer II
Public Health Nurse Trainee	Public Health Nurse Trainee
Radio Mechanic Grade II	Radio Communication Mechanic I
Senior Assistant Permanent Way Inspector	Railway Permanent Way Foreman I
Transport Officer/Mechanic	Transport Foreman I
Postman Grade I	Postman III
Clerical Officer Grade II	Postal Officer II
Meteorological Assistant	Meteorological Assistant
Radio Mechanic Grade II	Radio Communication Mechanic I
Senior Assistant Permanent Way Inspector	Railway Permanent Way Foreman I
Transport Officer/Mechanic	Transport Foreman I
Postman Grade I	Postman III
Clerical Officer Grade II	Postal Officer II
Meteorological Assistant	Meteorological Assistant
RANGE 19	
Clerical Officer Grade I	Clerk II
Clerical Officer Grade I	Clerk Typist II
Maintenance Officer	Plant Maintenance Mechanic
Supervisor	Life Guard II
Telephone Foreman	Railway Communication Foreman I
Machine Operator	Key Punch Operator II
Monotype Operator	Printing Operator III
Station Master Grade "B"	Railway Station Master II
Electrician	Ship Electrician

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 20	
Stenographer	Clerk Stenographer II
Clerical Officer I	Cashier II
Engineering Surveyor II	Engineering Surveyor I
Photographic Technician	Medical Photographer I
Foreman, Orthopaedic Workshop	Orthopaedic Appliance Technician II
Assistant Road Officer	Road Officer I
Building Inspector	Building Inspector I
Fisheries Attendant	Fisheries Attendant
Supervisor of Launches	Launch Supervisor
Traffic Inspector	Railway Traffic Inspector
Chargeman	Railway Shop Foreman I
Waterworks Operator	Waterworks Operator II
Artisan Foreman	Furniture Foreman
Instrument Mechanic	Instrument Technician
Artisan Foreman Plumber	Plumbing Foreman
Foreman, Mechanical Units	Foreman, Mechanical Units
Electrician	Electrician
RANGE 21	
Senior Lithographer	Lithographer II
Storekeeper IV	Storekeeper I
District Nurse	Public Health Nurse I
Hostel Manageress (Domestic Supervisor)	Domestic Supervisor II
Shedman	Railway Shedman
Second Mate	Second Mate
Third Engineer	Ship Third Engineer
Electrical Foreman	Electrician Foreman I
Wireless Operator	Radio Communication Operator I
Area Inspector (R.O.P.)	Area Inspector
Hostel Manageress (H/Keeper)	Hostel Manageress
RANGE 22	
Assistant Quantity Surveyor I	Quantity Surveyor Assistant II
Photographer	Photographer II
Cartographer	Cartographer
Supervisor of Attendants	Hospital Attendant III
Technologist (X-Ray Technologist)	X-Ray Technologist I
Transport Train Foreman	Transport Foreman II
Scientific Assistant Grade "B"	Scientific Assistant II
Title Clerk	Title Clerk
Inspector of Friendly Societies	Friendly Societies Officer I
RANGE 23	
Clerical Officer I	Book Keeping Machine Operator II
Transport Train Foreman	Transport Foreman II
Scientific Assistant Grade "B"	Scientific Assistant II
Title Clerk	Title Clerk
Inspector of Friendly Societies	Friendly Societies Officer I
RANGE 23	
Clerical Officer I	Book Keeping Machine Operator II
Machine Operator	*Research Assistant I
Chief Guard	Tabulating Machine Operator II
Draughtsman Grade II	Customs and Excise Guard Supervisor
Welfare Officer Grade II	Draughtsman I
Clerical Officer Grade I	Co-operative Adviser I
Inspector of Postmen	Postal Officer III
Clerical Officer I (Departmental Clerk I)	Postman Inspector I
Clerical Officer I	Accounting Assistant
	Statistical Assistant I

FIRST SCHEDULE—Continued

Old Title of Post

New Title of Post

RANGE 23—Continued

Scientific Assistant Grade "C"	Laboratory Technician I
Welfare Officer Grade II	Welfare Officer I
Cocoa Subsidy Inspector Grade I	Cocoa Subsidy Inspector II
Probation Officer (Welfare Officer)	Probation Officer I
Electrical Foreman	Railway Communication Foreman II
Inspector Permanent Way	Railway Permanent Way Foreman II
Druggist	Student Pharmacist II
Senior Game Warden	Game Warden II
Forester	Forester II
Welfare Officer Grade II	Community Development Adviser I
District Public Health Inspector	Public Health Inspector I

RANGE 24

Assistant Overseer	Printing Operator IV
Press Officer	Press Officer I
Ward Sister	Nurse II
Senior Clerical Officer	Clerk III
Photographer	Medical Photographer II
District Public Health Inspector	Health Control Officer III
Controller Grade II	Air Traffic Controller I
Station Master Grade "A"	Railway Station Master III
Plant Superintendent Grade II	Waterworks Superintendent I
Customs and Excise Officer II	Customs and Excise Officer II
Revenue Officer II	Revenue Officer II
Maintenance Officer Grade I	Navigational Aids Maintenance Officer II
General Foreman	Works Foreman II
Artisan Foreman	Works Supervisor

RANGE 25

Examiner of Account	Auditing Assistant
Field Supervisor	Field Interviewer I
Labour Inspector	Labour Inspector I
Engineering Surveyor I	Engineering Surveyor II
Technical Assistant II	Engineering Assistant I
Radio Technician (Mechanic I)	Radio Communication Mechanic II
Assistant Traffic Officer	Railway Assistant Traffic Officer
Carriage and Wagon Shop Foreman	Railway Shop Foreman II
Shed Manager	Shed Manager
Fisheries Extension Officer	Fisheries Extension Officer
Senior Clerical Officer	Clerk Typist III
Electrical Inspector	Electrical Inspector I
Assistant Quarry Manager	Quarry Supervisor I

RANGE 26

Customs House Clerk	Customs Clearance Clerk
Secretary/Stenographer	Clerk Stenographer III
Senior Clerical Officer	Paymaster I
Senior Clerical Officer	Clerk of the Peace I
Typographer	Typographer
Chief Building Inspector	Building Inspector II
Senior Draughtsman	Draughtsman II
Assistant Quarry Manager	Quarry Supervisor I

RANGE 26

Customs House Clerk	Customs Clearance Clerk
Secretary/Stenographer	Clerk Stenographer III
Senior Clerical Officer	Paymaster I
Senior Clerical Officer	Clerk of the Peace I
Typographer	Typographer
Chief Building Inspector	Building Inspector II
Senior Draughtsman	Draughtsman II
Clinical Instructor	Clinical Instructor
Storekeeper II	Storekeeper II
Film Technician	Film Officer I
Operator Technician	Broadcasting Technician
Broadcasting Officer	Broadcasting Officer I
District Health Visitor Grade "B"	Public Health Nurse II
Agricultural Assistant	Agricultural Assistant II
Boarding Officer Grade II	Boarding Inspector II
Inspector of Crown Lands	Inspector of Crown Lands
Aide-de-Camp	Aide-de-Camp
Trade Officer III (Licensing Officer)	Trade Officer I

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 27	
Forest Supervisor	Forest Supervisor
Shorthand Writer (Court Stenographer)	Shorthand Writer
Hansard Reporter	Hansard Reporter I
Assistant Conveyancing Clerk	Conveyancing Clerk I
Foreman Electrician I (Electrician Technician)	Electrician Foreman II
Meteorological Assistant	Meteorological Assistant II
Road Safety Officer	Traffic Safety Officer
Examiner	Driving Licensing Examiner
Berthing Officer	Berthing Officer
First Mate	First Mate
Second Engineer	Ship Second Engineer
Technical Assistant	Plant Maintenance Supervisor I
Wireless Operator	Radio Communication Operator II
Laundry Superintendent	Laundry Supervisor II
RANGE 28	
Welfare Officer, Grade I	Welfare Officer, II
Welfare Officer, Grade I	Co-operative Advisor II
Welfare Officer, Grade I	Community Development Adviser II
Health Education Officer	Public Health Educator I
Valuer's Assistant	Valuer I
X-ray Technologist	X-ray Technologist II
Senior Public Health Inspector	Public Health Inspector II
Manager Agricultural Estates	Manager Agricultural Estates
Works Supervisor	Railway Shop Supervisor
Slipway Foreman-Driver	Slipway Foreman
Shop Foreman (Works Supervisor)	Transport Supervisor
Workshop Supervisor (Works Supervisor)	Shop Supervisor
Plant Supervisor	Equipment Supervisor
Furniture Superintendent	Furniture Supervisor
Quarry Manager	Quarry Supervisor II
Overseer Composing Section	Printing Supervisor I
Assistant Plant Superintendent	Printing Mechanical Superintendent I
Inspector of Postmen	Postman Inspector II
Hydrographic Surveyor	Hydrographer
Chief Lithographer	Lithographer III
Scientific Assistant, Grade "A"	Scientific Assistant III
Examiner of Friendly Societies (Accounts)	Friendly Societies Officer II
Youth Officer, Grade II	Youth Officer I
RANGE 29	
Electrical Inspector, Grade I	Electrical Inspector II
Road Officer	Road Officer II
General Foreman	Works Supervisor II
Senior Clerical Officer	Statistical Assistant II
Field Supervisor	Field Interviewer II
Actuary Trainee	Actuarial Assistant
Films Officer	Films Officer II
Senior Press Officer	Press Officer II
Handicraft Development Officer	Handicraft Development Officer II
Scientific Assistant, Grade "R"	Laboratory Technician II
Electrical Inspector, Grade "R"	Laboratory Technician II
Road Officer	Road Officer II
General Foreman	Works Supervisor II
Senior Clerical Officer	Statistical Assistant II
Field Supervisor	Field Interviewer II
Actuary Trainee	Actuarial Assistant
Films Officer	Films Officer II
Senior Press Officer	Press Officer II
Handicraft Development Officer	Handicraft Development Officer II
Scientific Assistant, Grade "B"	Laboratory Technician II
Assistant Occupational Therapist	Occupational Therapist I
Assistant Officer (Wireless Stations)	Radio Communication Assistant Chief
Controller, Grade I	Air Traffic Controller II
Tug Master	Tug Master
Traffic Officer	Railway Traffic Officer
Almoner	Medical Social Worker I
Technical Assistant I	Engineering Assistant II
Plant Superintendent, Grade I	Waterworks Superintendent II
	*Radio Communication Mechanic III

*New Post.

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 30	
Physiotherapist	Physiotherapist I
Radiographer	Radiographer
Principal Officer	Clerk IV
Inspecting Officer	Petroleum Inspector
Senior Clerical Officer	Postal Officer IV
Administrative Cadet	Administrative Cadet
Senior Public Health Inspector	Health Control Officer IV
Sister Tutor	Nursing Instructor I
Principal Officer	Assistant Secretary to the Governor-General
Senior Clerical Officer	Paymaster II
Senior Labour Inspector (Chief Labour Inspector)	Labour Inspector II
Welfare Officer I	Probation Officer II
Psychiatric Social Worker	Psychiatric Social Worker I
RANGE 31	
Chief Draughtsman	Draughtsman III
Principal Officer	Medical Records Officer
Senior Hansard Reporter	Hansard Reporter II
Customs and Excise Officer I	Customs and Excise Officer III
Auditor	Auditor I
Revenue Officer I	Revenue Officer III
Principal Officer	Hospital Manager I
Executive Officer	Executive Officer Co-operative Faculty
Manager, Adult Education Centre	Manager, Adult Education Centre
Utilization Officer	Forest Utilization Officer
Transport Train Superintendent	Wharf Equipment Supervisor
Workshop Supervisor	Electrical Supervisor
Principal Officer	Accountant I
Principal Officer	Postal Supervisor I
Postmaster Class I	Clerk of the Peace II
Principal Officer	Assistant Clerk of the Legislature
Storekeeper (Storekeeper II)	Storekeeper III
Chief Engineer	Ship Chief Engineer
Private Secretary to the Governor-General	Private Secretary to the Governor-General
—	*Budget Analyst I
—	*Personnel Technician I
RANGE 32	
Licensing Officer	Automotive Licensing Officer
Broadcasting Officer	Broadcasting Officer II
Second Deputy Registrar General	Second Deputy Registrar General
Home Sister	Home Sister
Dietitian	Dietitian I
Druggist, Grade "B" (Pharmacist)	Pharmacist I
RANGE 32	
Licensing Officer	Automotive Licensing Officer
Broadcasting Officer	Broadcasting Officer II
Second Deputy Registrar General	Second Deputy Registrar General
Home Sister	Home Sister
Dietitian	Dietitian I
Druggist, Grade "B" (Pharmacist)	Pharmacist I
Road Officer	Motor Vehicle Supervisor
Inspector Engineer	Motor Vehicle Inspector
Plumbing and Sanitation Officer	Plumbing and Sanitation Supervisor
Junior Matron	Nurse III
County Health Visitor	Public Health Nurse III
Sup. Public Health Inspector	Public Health Inspector III
Technical Officer	Weather Forecaster I
Trade Officer, Grade II (Licensing Officer)	Trade Officer II

*New Post

Workshop Supervisor
Principal Officer
Principal OfficerElectrical Supervisor
Accountant I
Postal Supervisor I

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 33	
Inspector of Co-operatives	Co-operative Adviser III
Youth Officer, Grade I	Youth Officer II
Second Deputy Registrar and Marshal	Second Deputy Registrar and Marshal
Clerk of Works	Engineering Assistant III
Organiser UNICEF	Director Milk Feeding Programme
Orthopaedic Workshop Superintendent	Orthopaedic Workshop Superintendent I
Master	Ship Master
Administrative Assistant	Administrative Assistant
Machine Supervisor	Tab. Machine Supervisor
Supervisor	District Welfare and Development Supervisor
Labour Officer	Labour Officer I
Labour Officer (Industrial Training)	Industrial Training Officer I
RANGE 34	
Senior Agricultural Assistant	Agricultural Assistant III
Conveyancing Clerk	Conveyancing Clerk II
Scientific Assistant, Grade "A"	Laboratory Technician III
Occupational Therapist	Occupational Therapist II
Docking Master	Docking Master
Supervisor	Printing Supervisor II
Plant Superintendent	Printing Mechanic Supervisor II
Operation and Chief Controller	Air Traffic Controller III
Junior Matron/County Matron	Nurse IV
Clinical Instructor	Psychiatric Nursing Instructor I
RANGE 35	
Principal Officer	Postal Supervisor II
Research Assistant	Research Assistant II
Druggist, Grade "A"/Senior Pharmacist	Pharmacist II
Assistant Shipping Master	Shipping Master
Superintendent Marine Engineering	Ship Maintenance Superintendent I
Technical Assistant, Grade I	Plant Maintenance Supervisor II
Chief Storekeeper/Stock Verifier	Storekeeper IV
Legal Cadet	Legal Cadet
Maintenance Superintendent	Waterworks Superintendent III
Sister Tutor	Nursing Instructor II
Sister Tutor	Public Health Nursing Instructor
Health Education Officer	Public Health Educator II
Accountant	Accountant II
Senior Auditor	Auditor II
RANGE 36	
Senior Radiographer	Radiographer II
Senior Physiotherapist	Physiotherapist II
Rehabilitation Officer	Rehabilitation Officer I
Health Education Officer	Public Health Educator II
Accountant	Accountant II
Senior Auditor	Auditor II
RANGE 36	
Senior Radiographer	Radiographer II
Senior Physiotherapist	Physiotherapist II
Rehabilitation Officer	Rehabilitation Officer I
Boarding Officer, Grade I	Boarding Inspector III
Assistant Wharf Superintendent	Assistant Wharf Superintendent
RANGE 37	
Senior Almoner	Medical Social Worker II
Senior Psychiatric Social Worker	Psychiatric Social Worker II
Chief Executive Officer	Administrative Officer I
Quantity Surveyor	Quantity Surveyor I
Clerk of the Peace	Clerk of the Peace III
Hansard Editor	Hansard Editor

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 38	
Acrodrome Superintendent	Aerodrome Superintendent
Supervisor	Revenue Officer IV
Valuer	Valuer II
Senior Dietitian	Dietitian II
Senior Matron (Caura)	Nurse V
—	*Dredging Supervisor
Agricultural Officer	Agricultural Officer I
Supervisor	Customs and Excise Officer IV
Deputy Registrar General	Deputy Registrar General
RANGE 39	
Senior Matron	Nurse VI
Chief Inspector: Chief Storekeeper	Pharmacist III
Assistant Supervisor, Public Health Nursing	Assistant Public Health Nurse Director
Head Postmaster	Postal Supervisor III
RANGE 40	
Chief Co-operative Officer	Chief Co-operative Officer
Chief Community Development Officer	Chief Community Development Officer
Chief Public Assistance Officer	Chief Public Assistance Officer
Super. Fisheries Stat. (Statistician)	Statistician I
Document Examiner	Document Examiner
Economist	Economist I
Factory Inspector	Industrial Safety Officer I
Assistant Government Printer	Assistant Government Printer
Chemist	Chemist I
Drug Analyst	Drug Analyst
Analytical Chemist	Soil Chemist I
Nutrition Officer	Nutritionist
Assistant Conservator of Forests	Assistant Conservator of Forests
Chief Probation Officer	Chief Probation Officer
RANGE 41	
Intern	Medical Intern
Sister Tutor	Psychiatric Nursing Inst. II
Senior Sister Tutor	Nursing Instructor III
Dental Surgeon	Dentist I
Chief Health Education Officer	Public Health Educator III
Marine Superintendent	Assistant Harbour Master
—	*Pathologist Trainee
RANGE 41	
Intern	Medical Intern
Sister Tutor	Psychiatric Nursing Inst. II
Senior Sister Tutor	Nursing Instructor III
Dental Surgeon	Dentist I
Chief Health Education Officer	Public Health Educator III
Marine Superintendent	Assistant Harbour Master
—	*Pathologist Trainee
Superintendent Marine Engineer	Ship Main. Superintendent II
Trade Officer, Grade I	Trade Officer III
RANGE 42	
Nurse Superintendent (Curative)	Nurse Superintendent (Curative)
Super. Public Health Nursing	Public Health Nursing Director

*New Post

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 43	
Archivist	Archivist
Agricultural Economist	Agricultural Economist
Assistant Crown Solicitor	Solicitor I
Sub-Registrar and Deputy Marshal	Sub-Registrar and Deputy Marshal
Deputy Registrar and Marshal	Deputy Registrar and Marshal
Senior Accountant	Accountant III
Senior Auditor	Auditor III
Soil Survey Officer	Soil Survey Officer
Town Planner	Town Planner I
Architect	Architect I
Surveyor	Land Surveyor I
Senior Labour Officer	Labour Officer II
Senior Labour Officer (Industrial Training)	Industrial Training Officer II
Technical Officer	Weather Forecaster II
RANGE 44	
RANGE 45	
Assistant Secretary	Administrative Officer II
Economist	Economist II
Lay Superintendent	Hospital Manager
Statistician	Statistician II
Administrative Assistant/Assistant Secretary	Budget Analyst II
—	*Personnel Technician II
RANGE 46	
Secretary to the Governor-General	Secretary to the Governor-General
Electrical Engineer	Electrical Engineer I
Radio Engineer	Radio Comm. Engineer
Mechanical Engineer	Mechanical Engineer I
Civil Engineer	Civil Engineer I
RANGE 47	
House Officer	House Officer
Agronomist	Agronomist
Entomologist	Agricultural Entomologist
Agricultural Engineer	Agricultural Engineer
Plant Pathologist	Plant Pathologist
Botanist	Botanist
Physicist	Physicist
District Medical Officer	Medical Officer I
Medical Officer Schools	Public Health Medical Officer I
Chief Valuer	Valuer III
Zoologist	Zoologist
Entomologist	Entomologist
RANGE 48	
Clerk, House of Representatives	Clerk of the House
Chief Preventive Inspector	C. and E. Preventive Inspector
District Medical Officer	Medical Officer I
Medical Officer Schools	Public Health Medical Officer I
Chief Valuer	Valuer III
Zoologist	Zoologist
Entomologist	Entomologist
RANGE 48	
Clerk, House of Representatives	Clerk of the House
Chief Preventive Inspector	C. and E. Preventive Inspector
Collector	C. and E. Collector
Senior Supervisor	Revenue Officer V
Principal Pharmacist	Pharmacist IV
Chief Rehabilitation Officer	Rehabilitation Officer II
Assistant Transport Commissioner	Assistant Transport Commissioner
Clerk of the Senate	Clerk of the Senate
Assistant Chief Immigration Officer	Assistant Chief Immigration Officer
Assistant Director Civil Aviation	Assistant Director, Civil Aviation
Senior Quantity Surveyor	Quantity Surveyor II

*New Post

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 49	
Assistant Commissioner of Labour	Manpower Officer
Assistant Supervisor of Elections	Assistant Supervisor of Elections
Crown Counsel	Crown Counsel I
Magistrate	Magistrate I
Veterinary Officer	Veterinary Officer
Senior Assistant Secretary	Administrative Officer III
Legal Draftsman—Crown Counsel	Legal Draftsman I
Chief Trade Officer	Chief Trade Officer
RANGE 50	
Senior Factory Inspector	Industrial Safety Officer II
Senior Accountant	Accountant IV
Principal Auditor	Auditor IV
Sanitary Engineer	Sanitary Engineer I
Senior Dental Surgeon	Dentist II
Deputy Postmaster General	Deputy Postmaster General
Petroleum Engineer	Petroleum Engineer I
RANGE 51	
Government Printer	Government Printer
Senior Architect	Architect II
Senior Statistician	Statistician III
Assistant Director of Survey (Supernumerary)	Land Surveyor II
—	*Electrical Engineer II
—	*Civil Engineer II
—	*Mechanical Engineer II
Senior Chemist	Chemist II
Pathologist	Pathologist I
Soil Chemist	Soil Chemist II
—	*Radiologist I
Senior Agricultural Officer	Agricultural Officer II
Meteorologist	Meteorologist
Assistant Director of Welfare	Assistant Director for Social Welfare
Assistant Director of Community Development	Assistant Director for Community Development
Senior Assistant Secretary	Budget Analyst III
—	*Personal Technician III
RANGE 52	
Registrar	Medical Officer II
Assistant County Medical Officer of Health	Public Health Medical Officer II
—	—
—	*Personal Technician III
RANGE 52	
Registrar	Medical Officer II
Assistant County Medical Officer of Health	Public Health Medical Officer II
RANGE 53	
Deputy Director of Contracts	Assistant Director of Contracts
Senior Economist	Economist III
Deputy Conservator of Forests	Deputy Conservator of Forests
Harbour Master	Harbour Master
Wharf Superintendent	Wharf Superintendent
Officer-in-Charge, Wireless	Director of Radio Communication Service

*New Post.

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 54	
Deputy Commissioner of Labour General Manager, Tourist Board Senior Executive Officer Senior Assistant Secretary Senior Assistant Secretary Hospital Lay Manager Public Relations Officer (Immigration Officer)	Deputy Commissioner of Labour Tourism Promotion Director Accounting Executive I Revenue Officer VI Administrative Officer IV Hospital Manager III Public Relations Officer
RANGE 55	
Deputy Crown Solicitor Treasury Solicitor — Radiologist Supervisor of Elections	Solicitor II Treasury Solicitor *Pathologist II Radiologist II Supervisor of Elections
RANGE 56	
Senior Agricultural Economist Senior Crown Counsel Senior Magistrate Specialist Dental Surgeon Specialist Medical Officer	Agricultural Economist II Crown Counsel II Magistrate II Specialist Dental Surgeon Anaesthetist
RANGE 57	
Deputy Director of Surveys Specialist Medical Officer Senior Statistician Legal Draftsman	Land Surveyor III Medical Officer III Statistician IV Legal Draftsman II
RANGE 58	
Engineer Transport Commissioner Assistant Solicitor General Deputy Legal Secretary to the Attorney General County Medical Officer of Health Senior Assistant Secretary (Deputy Accountant General) —	Hospital Plant Engineer Transport Commissioner Assistant Solicitor General Deputy Legal Secretary Public Health Medical Officer III Accounting Executive II *Sanitary Engineer II
RANGE 59	
Chief Chemist — Assistant Comptroller of Customs and Excise County Medical Officer of Health Senior Assistant Secretary (Deputy Accountant General) —	Chief Chemist *Civil Engineer III Customs and Excise Assistant Comptroller Public Health Medical Officer III Accounting Executive II *Sanitary Engineer II
RANGE 59	
Chief Chemist — Assistant Comptroller of Customs and Excise Assistant Commissioner of Inland Revenue Chief Architect Development Engineer (Reservoir Engineer) Technical Officer General Manager of Railways Director of Contracts	Chief Chemist *Civil Engineer III Customs and Excise Assistant Comptroller Assistant Commissioner of Inland Revenue Architect III Petroleum Engineer II Technical Officer, Water Railway General Manager Director of Contracts

*New Post

FIRST SCHEDULE—Continued

<i>Old Title of Post</i>	<i>New Title of Post</i>
RANGE 60	
Senior Pathologist	Pathologist III
Senior Radiologist	Radiologist III
Registrar General	Registrar General
Chief Immigration Officer	Chief Immigration Officer
Postmaster General	Postmaster General
Director of Civil Aviation	Director of Civil Aviation
Technical Officer	Technical Officer, Agriculture
—	*Administrative Officer V
Registrar and Marshal	Registrar and Marshal
Director of Construction	Director of Construction
Director of Highways	Director of Highways
Chief Drainage Engineer	Director of Drainage
Director of Social Community Development	Director of Social Welfare and Community Development
RANGE 61	
Crown Solicitor	Solicitor II
Superintending Medical Officer	Thoracic Medical Director
Superintending Medical Officer	Hospital Medical Director
Superintending Medical Officer	Psychiatric Hospital Director
Actuary	Government Actuary
RANGE 62	
Director of Surveys	Director of Surveys
Principal Medical Officer	Medical Officer IV
Conservator of Forests	Conservator of Forests
Chief Town Planner	Town Planner II
RANGE 63	
Accountant General	Accountant General
Commissioner of Labour	Commissioner of Labour
RANGE 64	
Chief Legal Draftsman	Chief Legal Draftsman
Deputy Auditor General	Deputy Auditor General
Chief Magistrate	Chief Magistrate
RANGE 65	
Comptroller of Customs and Excise	Customs and Excise Comptroller
Commissioner of Inland Revenue	Commissioner of Inland Revenue
Divisional Assistant Director, Meteorological Services	Director of Meteorological Services, Trinidad and Tobago
RANGE 66	
Director of Personnel Administration	Director of Personnel Administration
Director of Statistics	Director of Statistics
Permanent Secretary	Administrative Officer VI
Chief Medical Officer	Medical Officer V
Chief Technical Officer	Chief Technical Officer, Water
—	Heads of Division, Ministry of Finance
Chief Technical Officer	Trinidad and Tobago
RANGE 66	
Director of Personnel Administration	Director of Personnel Administration
Director of Statistics	Director of Statistics
Permanent Secretary	Administrative Officer VI
Chief Medical Officer	Medical Officer V
Chief Technical Officer	Chief Technical Officer, Water
—	Heads of Division, Ministry of Finance
Chief Technical Officer	Chief Petroleum Engineer
Chief Technical Officer	Chief Technical Officer, Agriculture
Chief Technical Officer	Chief Technical Officer, Sanitation
—	*Chief Personal Officer
RANGE 67	
Permanent Secretary/Head, Economic Planning Division	Administrative Officer VII
Legal Secretary to the Attorney General	Legal Secretary
Solicitor General	Solicitor General

*New Post

SECOND SCHEDULE

(Section 11)

Accountant General
Assistant Secretary
Chief Legal Draftsman
Chief Personnel Officer
Chief Technical Officer
Commissioner of Inland Revenue
Comptroller of Customs and Excise
Crown Solicitor
Deputy Chief Technical Officer
Heads of Departments not under ministerial control
Deputy Secretary
Director of Personnel Administration
Director of Statistics
Head of Economic Planning Division
Deputy Heads of Departments not under ministerial control
Legal Draftsman
Legal Secretary
Permanent Secretary
Registrar General
Senior Assistant Secretary
Senior Crown Counsel
Solicitor General.

THIRD SCHEDULE

(Section 11)

Oath of Allegiance

I,
do swear that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Her Heirs and Successors, according to law. So help me God!

Affirmation of Allegiance

I,
do solemnly and sincerely affirm and declare that I will be faithful and bear true allegiance to Her Majesty Queen Elizabeth the Second, Her Heirs and Successors, according to law.

Oath of Office and Secrecy

I, (A.B.) solemnly and sincerely swear that I will faithfully and honestly fulfil the duties that devolve upon me by reason of my employment in the Civil Service and that I will not, without due authority in that behalf, in any manner whatsoever publish or communicate any facts or information being facts or expressions of opinion based on such facts that come to my knowledge by reason of such employment. So help me God!

Affirmation of Secrecy and Office

I, (A.B.) solemnly and sincerely affirm and declare that I will faithfully and honestly fulfil the duties that devolve upon me by reason of my employment in the Civil Service, and that I will not without due authority in that behalf, in any manner whatsoever publish or communicate any facts or information being facts or expressions of opinion based on such facts that come to my knowledge by reason of such employment.

FOURTH SCHEDULE

(Section 27)

Matters to be provided for in the Rules of an Association formed pursuant to subsection (2) of section 24 of the Act and of an existing association

1. The name of the Association and the place of meeting for its business.
2. The whole of the objects for which the Association is to be established, the purposes for which its funds shall be applicable, and the conditions under which any member may become entitled to any benefit assured thereby, and the fines and forfeitures to be imposed on any member of the Association.
3. The manner of making, altering, amending, and rescinding rules.
2. The whole of the objects for which the Association is to be established, the purposes for which its funds shall be applicable, and the conditions under which any member may become entitled to any benefit assured thereby, and the fines and forfeitures to be imposed on any member of the Association.
3. The manner of making, altering, amending, and rescinding rules.
4. A provision for the appointment and removal of a general committee of management, of a trustee, treasurer, and other officers.
5. A provision for the investment of the funds, and for an annual or periodical audit of accounts.
6. The inspection of the books and names of members of the Association by every person having an interest in its funds.

7. The manner of dissolution.
8. The protection of voting rights of members of the Association and the general conduct of elections.
9. The powers, duties and functions of the Executive Committee of the Association.
10. Disputes between members of the Association and the Executive committee thereof.
11. A prohibition against admission to membership with respect to a civil servant who is a member of an appropriate recognised association.

Passed in the House of Representatives this 6th day of December, 1965.

J. E. CARTER
Acting Clerk of the House of Representatives

Passed in the Senate this 13th day of December, 1965.

A. A. DARLINGTON
Acting Clerk of the Senate

Acting Clerk of the Senate

